

Rolleston on Dove Parish Council - NDP Steering Group - Minutes of Meeting

Minutes – Meeting held 25th September 2017 at 7.00pm

Location	Rolleston Club Committee Room
Attendees:	Cllr Barry Gooding (BG), Lisa Claber (LC), Jo Daniel (JD), Cllr Philip White (PW) Hannah Barter - Urban Vision (Part)
Distribution:	Attendees + Parish Clerk + Parish Councillors + Cllr. Steve McManus + Peter Barnett
Chairman:	Lisa Claber (LC)
Next Meeting:	16 October 2017 commencing at 7pm

Purpose of Meeting: To meet with planning consultant and discuss the Project Plan

Contact details of members

Lisa Claber - Chair - lisaclaber@gmail.com; lisa.claber@purposefpr.co.uk; 01283 569144; 07971 800 836

Barry Gooding - Minute Secretary - barali01@btinternet.com; 01283 812116; 07799 436538

Jo Daniel - jo_daniel@btinternet.com; 01283 350505; 07956 115998

Peter Barnett - pethelbarnett@aol.com

Philip White - philipwhite@ahwlegal.com; 07712 836242

Steve McManus - artsm@btinternet.com; 07824 901502

	Note	Action	Deadline
1.0	Apologies for Absence		
	Cllr. Steve McManus, Peter Barnett		
2.0	Minutes of meeting held 4th September and actions arising		
2.1	At the Parish Council meeting held 11 September 2017, councillors agreed to the support packages proposed by Urban Vision		
2.2	At the Parish Council meeting held 11 September 2017, councillors agreed to the grant application being made to Locality		
3.0	Agenda Items		

	<u>Note</u>	<u>Action</u>	<u>Deadline</u>
3.1	<p><u>Locality Grant Application</u></p> <p>A discussion took place on the "on-line" application form and the various conditions and rules set.</p> <p>It was agreed that Lisa would make the application this week, with assistance of Urban Vision. Urban Vision would check the application on behalf of the group before it is "made".</p> <p>The application cannot be "made" without the Urban Vision Support Proposal being attached. The application would be made for the full amount.</p>	LC	29.07.17
3.2	<p><u>Urban Vision support proposal</u></p> <p>At the meeting held 4 September members agreed to the Support Packages 1 and 2 as "definite" work but wished for additional days work as and when required.</p> <p>Urban Vision are to provide details for a Support Package 3 which will identify activities that will be based on a "day rate" and to be "instructed" as and when the support is required.</p> <p>The revised package will be sent to the group by end of the week. This Support Package will then be attached to the Locality Application</p> <p>Urban Vision cannot start their support role until the Parish Council has formalised the appointment. Lisa to discuss with the Parish Clerk.</p> <p>Urban Vision cannot be appointed until the grant application has been agreed since the monies to pay UV are to be met from the grant. This could take up to 6 weeks.</p>	<p>Urban Vision</p> <p>LC</p>	<p>28.09.17</p> <p>27.09.17</p>
3.3	Review of latest revision of NP		
	Lisa had sent members via "drop box" the template version of the NP - 4th September 2017 v1		
	Members had commented accordingly to Lisa. A discussion took place specifically on Policies. The debate being which policies to be maintained from the present NP and which policies to be utilised from other NP's		
	Lisa is to work on the next revision but to send members via email the various option Policies to consider. Members to respond back via email in order that the next revision of the NP can be discussed during the 16th October meeting and	ALL	

	<u>Note</u>	<u>Action</u>	<u>Deadline</u>
	finalised		
	<p>Date and time of next Steering Group Meeting</p> <p>Monday 16th October at 7pm in Committee Room of club</p> <p>AGENDA ITEMS</p> <p>1 Review NP</p> <p>2 Policy Mapping if Urban Vision formally appointed and can attend the meeting</p>	ALL	