

Rolleston on Dove Parish Council - NDP Steering Group - Minutes of Meeting

Minutes – Meeting held 20 November 2017 at 9.30am

Location	Rolleston Club Committee Room
Attendees:	Cllr Barry Gooding (BG), Lisa Claber (LC), Jo Daniel (JD), Peter Barnett (PB), Hannah Barter (HB) - Urban Vision
Distribution:	Attendees + Parish Clerk + Parish Councillors + Cllr. Philip White + Cllr Steve McManus
Chairman:	Lisa Claber (LC)
Next Meeting:	18 December 2017 commencing at 7pm

Purpose of Meeting: To meet with planning consultant and discuss the Project Plan

Contact details of members

Lisa Claber - Chair - lisaclaber@gmail.com; lisa.claber@purposefpr.co.uk; 01283 569144; 07971 800 836

Barry Gooding - Minute Secretary - barali01@btinternet.com; 01283 812116; 07799 436538

Jo Daniel - jo_daniel@btinternet.com; 01283 350505; 07956 115998

Peter Barnett - pethelbarnett@aol.com

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Steve McManus - artsm@btinternet.com; 07824 901502

	<u>Note</u>	<u>Action</u>	<u>Deadline</u>
1.0	Apologies for Absence		
	Cllr. Philip White, Cllr Steve McManus		
2.0	Minutes of meeting held 30th October and actions arising Update below		
2.1	<u>Locality Grant Application</u> The "on-line" grant application was successful, but not the full amount requested was approved. Grant Ref: NPG - 03674 Dated 10.11.17 for £7,250.00 Locality would not pay for Support Package 2 of UV proposal, this being for work associated with Reg. 14. There is a miss understanding with Locality, Locality believing that we already		

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	<p>have a Plan and therefore did not require to go through the Reg, 14 process. It is understood that we can re apply for just the Support Package 2. This will be progressed by Lisa on-line.</p> <p>A spread sheet has been set up to monitor and demonstrate all spending on the plan production. Invoices > £1000.00 only are required to be provided to Locality.</p> <p>Rolleston PC has provided Lisa with the PC Bank Details which will be forwarded to Locality</p>		
2.2	<p><u>Urban Vision support proposal</u></p> <p>The appointment letter for UV had been sent to the Parish Clerk for signature and sending to UV.</p>		
2.3	All other actions had been cleared		
3.0	AGENDA ITEMS		
3.1	<p><u>Policy Mapping</u></p> <p>The Policy Mapping workshop was led by HB.</p> <p>LC had sent to HB the Policies agreed to date, which HB had reviewed.</p> <p>A discussion followed on all policies proposed by the group and the amendments suggested by HB</p> <p>LC is to send revised Policy H1 and to reference to Settlement Boundary and NOT Development Boundary</p> <p>At the conclusion of the discussions it was agreed that HB would review again and send to LC and the group members the revised list of Policies.</p> <p>It was agreed to include in the Plan reference to the Conservation Area and to include the map of the area covered.</p> <p>JD is to review the document and confirm to the group the details to be included in the Plan</p> <p>Policy OS:1 Green Spaces. There is a requirement to formalise the Shotwood Close area of land presented to ESBC by the developer as Green Space. HB is to send an example letter for use by the Group. Also, HB is to send a spread sheet as an</p>	<p>LC</p> <p>HB</p> <p>JD</p> <p>HB</p>	<p>ASAP</p> <p>Week 8 January 18</p> <p>1.12.14</p> <p>20.11.17</p>

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	<p>example, to include all the Green Spaces. PB is to complete the spreadsheet.</p> <p>HB recommended that the Group examine the Doveridge NP since it has gone to stage Reg. 16 as it included a section on transport and bus routes.</p> <p>The proposed Green Spaces need to be visited by the group and update photographs of the views taken.</p>	<p>PB</p> <p>ALL</p> <p>TBA</p>	<p>1.12.17</p>
4.0	<p>Project Plan</p> <p>The Project Plan was reviewed.</p> <p>Due to the delay in processing and obtaining the grant, the Group was unable to appoint UB as consultant and therefore carry out the Policy Mapping on the due date. The Project Plan has slipped by approx. 2 months.</p> <p>LC is to update the Project Plan ASAP in order that BG can send the updated Plan with the mom to the Parish Council</p>	<p>LC</p>	<p>20.11.17</p>
	<p>Date and time of next Steering Group Meeting</p> <p>Monday 18 December at 7pm in Committee Room of club</p> <p>AGENDA ITEMS</p> <p>1 Green Spaces</p> <p>2 Review JD actions</p> <p>3 Project Plan update</p> <p>4 Review the NP document of August 2015</p> <p>The next meeting with HB has been provisionally scheduled for Monday 15 January 2018 at 9.30am</p>	<p>ALL</p>	