

Rolleston on Dove Parish Council - NDP Steering Group - Minutes of Meeting

Minutes - Meeting held 2 March 2018 at 7 pm

Location	Rolleston Club Committee Room
Attendees:	Cllr Barry Gooding (BG), Lisa Claber (LC), Peter Barnett (PB), Jo Daniel, Cllr Steve McManus
Distribution:	Members + Parish Clerk + Parish Councillors + Jo Daniel + Philip White
Chairman:	Lisa Claber (LC)
Next Meeting:	Friday 23 March 2018 commencing at 7 pm with Hannah Barter of UV

Purpose of Meeting: To review V4 of the DRAFT NP and action from meeting held 26 February 2018

	<u>Note</u>	<u>Action</u>	<u>Deadline</u>
1.0	Apologies for Absence		
	Jo Daniel		
2.0	Notes of meeting		
2.1	<p><u>Review of V4 of draft NP</u></p> <p><u>Village Design Statement (VDS)</u> – The VDS (1998) was produced by members of the community on behalf of the PC, group chaired by John Underhill, describes the personality and distinctiveness of Rolleston and encourages the preservation of its special features. We are aware that ESBC planners have the VDS but not sure as regards its status within the planning decision making process. Miami of ESBC is investigating this point. It is noted that Yoxall NP has the VDS included in the Appendix B of the plan. The present Rolleston VDS would need updating if it were to be included in our NP. After discussion it was agreed that the NP would supersede the VDS and the PC is required to consider withdrawing it from circulation and hence from ESBC.</p>	BG to discuss with PC	12.03.18

	<u>Note</u>	<u>Action</u>	<u>Deadline</u>
	<p><u>Page turn of V4 of plan -</u></p> <p>1 The plan period was agreed as 2015 – 2033 a period of 18 years. The NP end date is 3 years after the ESBC LC plan end date</p> <p>2 The wording reference to monitoring of the plan and review of the plan every 5 years was removed. This is after discussion with Naomi of ESBC, since there is no mechanism described to carry out the review and would result in a new NP being produced. Any review by ESBC of the LC would affect our NP. Also, it is considered onerous for the PC to monitor the NP.</p> <p>3 Hannah of UV had sent comments to Lisa on the V4 NP version. These were taken note of and the plan updated where required.</p> <p>4 The rationale from the 2015 DRAFT NP is now included in the individual Policies</p> <p>5 There is a need to confirm Shotwood Close open space and include in draft plan. BG to progress with parish clerk</p> <p>6 Lisa is to include photographs of flooding in the village. Policy NE1</p> <p>7 Jo is to investigate further various actions, email from Lisa to Jo</p> <p>8 Lisa to update V4 plan and discuss with Hannah of UV Monday morning. The plan will be updated to V5</p> <p>8 UV would complete their review of the draft NP next week and comment</p>	BG	4.03.18
3	New DRAFT Plan V5		
	To be ready Monday 5.03.18 ready for screening period. It is acknowledged by ESBC that the V5 vision sent for screening will still require further amendment but the Policies were now frozen subject to review by ESBC and stakeholder.		
4	PROJECT PLAN		
3.1	The V5 draft plan will be issued to Naomi at ESBC on Monday. This will commence the “screening” process with the policies being sent to the Environment Agency, To Natural England, and to Historic England. The “screening process will take approx. 5 weeks.	BAG	

	<u>Note</u>	<u>Action</u>	<u>Deadline</u>
	<p>Lisa would issue V5 of draft plan to steering group members on Monday</p> <p>The target is to go to Reg 14 during April.</p>		
3.2			
4	<p>AOB</p> <p>1 Consultation Statement - revised statement letter provided by JD was discussed. BG to update, issue to group members for review and BG will arrange inclusion in Rollestonian by 14 April deadline</p> <p>2 ESBC to provide updated maps for the: Orchard top of Knowles Hill; Cricket Ground; traffic pinch points.</p> <p>3 REG 16 on the Project Plan is the time for the PC to send letter to ESBC withdrawing the present NP. ESBC Naomi is to check to see if ESBC have a proforma for the document</p> <p>4 ESBC Naomi is to provide to the group a list of ALL consultees</p> <p>6 The group needs to consider the mechanism for informing the community of the update plan before Reg 14 submission. To be discussed at Friday 23 March evening meeting. The Road Map Guide, page 48, provides guidance for pre-submission consultation.</p> <p>7 The final draft version of the NP will be finalised at the 23 March meeting</p>	<p>BG</p> <p>ESBC</p> <p>ALL</p>	<p>23.03.18</p> <p>23.03.18</p>