

ROLLESTON ON DOVE PARISH COUNCIL
CLERK'S REPORT MAY 2017

Annual General Meeting

The beginning of the May 2017 Parish Council Meeting will be given over to the Annual General Meeting electing a Chair and Vice chair, and updating membership onto groups and committees.

PART 1

1. PLANNING APPLICATIONS

Considered outside of the meeting via email:

P/2017/00402 – Erection of front and rear extensions to 54 Walford Road
Councillors had no objection to this application.

P/2017/00439 – Removal of Self Set Sycamore at 5 Oak Tree Close
Whilst Councillors are pleased that the owners plan to plant an Oak Tree, felling of another tree was objected to.

To be considered at the meeting:

P/2017/00440 - Erection of an attached dwelling, adjacent to 49 Beacon Drive

2. PLANNING DECISIONS

The following applications have been permitted:

P2017/00140 - Erection of a single storey extension on the east elevation to form porch Acer Cottage
, 3 Shotwood Close

P/2017/00243 – demolition of existing dwelling and erection of a replacement dwelling with integral garage, 238 Station Road

The following application has been withdrawn:

P/2016/01107 - Installation of a flexible generation facility with a capacity of approximately 10 MW to include generators, diesel storage tank, transformer station, cctv, substation and construction of vehicular access, New Farm Rolleston Lane

3. NEIGHBOURHOOD PLANNING

First meeting of the Steering Group was held Tuesday 2nd May. Cllr Gooding to feedback to the Parish Council.

PART 2

4. FINANCE

Internal audit statement for 2016-17 has been completed by Mark Harrington of Derbyshire Accountancy Services with no issues to note.

Audit paperwork can now be signed off and sent for External Audit.

5. BANK RECONCILIATION

	Q1 ending 30.6.17	
	35912.33	12628.23
Opening Balance		
	48540.56	As per bank statement
Payments	3,149.15	
Receipts	24425.42	
	56528.98	13287.85
Closing Balance		
	69816.83	As per bank statement
	<u>69816.83</u>	As per my records

Copies of bank statements sent to Cllr E McManus for purposes of Financial Control

6. ACCOUNTS FOR PAYMENT

Renewal of Insurance premium.

BACS

Jane Bucknall (Salary)	£472.97
HMRC (Tax)	£118.20
Jane Bucknall (Phone and Broadband)	£45.60
Mr J Deacon (Environmental contract)	£786.86
Mr P Gould (Mowing contract)	£1127.34
Barnett Tree Services (Jinnie Trail Pillar)	£60
Barnett Tree Services (Croft Trees)	£225

Derbyshire Accountancy £100
(Independent Audit)

A request has been received from the Scouts for the sponsorship of Carnival prizes.

Income

VAT re-claim for Q4 2016-17 £659.09

7. CORRESPONDENCE RECEIVED

Open Spaces Questionnaire Completed for East Staffordshire Borough Council. The answers will be used to influence local need for provision within East Staffordshire and will serve as the key evidence base that will inform future strategic planning and any investment priorities for open space and outdoor sports facilities across the area. I was asked to rate facilities in Rolleston and what they were used for. I rated all as good with the exception of Craythorne Road.

A notification that there will **be Road Closures** for the Carnival and Medieval Pageant has been received - from The Lawns to Meadow View on 21st May.

A series of emails **requesting permissions for use of PC land** have been received:

Village Gala on the Croft 27 - 29th August

WI picnic on the Croft 10th August (1300-1600)

Car parking on Elizabeth Avenue for FOJORPS School Community day 17th June

Received a phone call from a Year 6 teacher at **John of Rolleston Primary School** who was just starting an English project for the Children to write leaflets about the village aimed at visitors and tourists. She wants the work to have purpose so it was suggested that they get the work completed by Transport Festival/Garage Sale. I will work with the Teacher to get the work showcased around the village on that weekend. I have already arranged for a similar exercise for next year's entry into the BKV competition.

Eric Brown has resigned as a Parish Council therefore **Notice of Vacancy** has been displayed. If more candidates come forward than vacancies [currently 3] an election will be called.

Various reports of **anti-social behaviour**:

Report from a local resident who observed an open window and clothes at the former Brookhouse Hotel. I requested the resident call the Police immediately.

Report from Mr Deacon that a concrete post was dragged across Craythorne Road and left there, which if Mr Deacon had not spotted and moved, could have caused a major accident. Clerk reported to Police.

Report from local PCSO that people had been spotted in the former driving range on the former golf course.

Report of fly tipping on Craythorne Fields. Items removed.