

Rolleston on Dove Parish Council - Minutes of Meeting

Minutes – Meeting held Monday 12th December 2016, 730pm

Location	Old Grammar School, Rolleston on Dove
Attendees:	<p>Cllr Sanderson, Cllr Brown, Cllr Gooding, Cllr Evans, Cllr Robson, Jacob Fowkes (Youth Rep) James Parslow (Youth Rep)</p> <p>Jane Bucknall Clerk</p> <p>16 members of the public were in attendance, along with PCSO Wells and Inspector Bob Champeau.</p>
Distribution:	Attendees + Website, Burton Mail, County Councillor Bob Fraser
Chairman:	Cllr S Sanderson
Next Meeting:	Parish Council Meeting January 9th 2017, 730pm
Purpose of Meeting: To discuss regular parish council business AGENDA ITEMS <ol style="list-style-type: none"> PUBLIC QUESTION TIME AND PRESENTATION OF PETITIONS APOLOGIES FOR ABSENCE DECLARATIONS OF INTEREST Clerks Report Part 1 <ul style="list-style-type: none"> Planning Applications Planning Decisions and Other Planning Matters Minutes of the Meeting Held on 14th November 2016 (To Approve) Report of the County Councillor Report of the Borough Councillor Report of Parish Councillors Matters Arising from Minutes of Previous meeting Village Website Shotwood Close Public Open Space Neighbourhood Development Plan Stiles Request for Funding for Investigation into Vestry Changes Clerks Report Part 2 <ul style="list-style-type: none"> Correspondence Received Accounts for Payment Items for the Next Agenda Confidential Items 	

	<u>Note</u>	<u>Action</u>	<u>Deadline</u>
	Chair welcomed and thanked all for their attendance. He also invited any members of the public to move down the sides of the room if they were having trouble hearing, which one did.		
1	PUBLIC QUESTION TIME AND PRESENTATION OF PETITIONS		
1.1	Mr Chinn requested a Covenant be placed on the public open space at Shotwood Close once ownership has transferred to the PC, this would ensures the use of the land for future generations. Cllr Sanderson replied that the PC had no intention of selling or transferring any part of the land, as per other areas of the village. This item appears later on the agenda.		
1.2	Mr Cunningham wished to reiterate Mr Chinn's point and asked what the best way to safeguard the area would be. The wording about the 'disposal of the land' by ESBC which appeared in the Burton Mail caused some anxiety that the land would be sold.		
	Mr Irwin wished to clarify whether the PC had responded to his letter regarding the Civic Trust Tree Project. Clerk confirmed that a reply was sent by email, but will ensure Mr Irwin is sent a copy. It was discussed that more trees than was proposed by the Civic Trust needed to be planted. The PC should agree a planting plan, and the suitability of varieties. The Civic Trust will present back to the PC once they have a plan. Mr Irwin noted that the woodland trust can supply free trees.	Resend to Phil Irwin via email.	
2	APOLOGIES FOR ABSENCE		
2.1	Cllrs B and J Toon. Cllr J Wyatt will attend the meeting later.		
3	DECLARATION OF INTERESTS		
	Cllr Robson lives near number 51 The Lawns which has a planning application which needs discussing, therefore will not be commenting on this particular application.		
4	Clerks Report – Part One		
4.1	Planning Applications		
	P/2016/01603 and P/2016/01614 – Listed building application for the erection of a single storey rear extension and replacement windows to front and side elevations. Wesley Cottage, School Lane Councillors had no objection to this application. P/2016/016882 – Erection of a single storey rear extension, 27 Shotwood Close Councillors would usually object to the change of window frames to UPVC however it is no longer worth commenting on. Therefore Councillors have no objection to this application.	Clerk to make all relevant comments <i>Complete</i>	

	<u>Note</u>	<u>Action</u>	<u>Deadline</u>
	<p>P/2016/01722 – Erection of two storey side extension, erection of a single storey rear extension, erection of a front porch, installation of two front dormer windows, erection of a new chimney, installation of new doors and windows in all elevations and the erection of a detached building to form garage (amended scheme), 51 Beacon Road. Councillors have no objection to this objection.</p> <p>P/2016/01696 – Erection of single storey rear extension, the installation of two new roof lights to the north elevation and the replacement of existing roof lights, Orchard Barn School Lane Councillors have no objection to this application.</p> <p>P/2016/01729 - Installation of a rear dormer extension and installation of three roof lights to the front elevation to facilitate loft conversion, 51 The Lawns. Councillors have no objection to this application.</p> <p>P/2016/01507 - Outline application for the erection of up to 32 retirement living bungalows. Communal hub with 2 no. retirement living apartments above, and including details of access, land at Craythorne Road. A precis of the history was given, the PC objected to previous applications which were then passed for three detached dwellings. It was passed as the Borough did not have a 5 year supply of houses. Councillors noted that historically it has been said that this type of housing is required. There is an established principle of the permission on the site. Councillors expressed concern that surface water drainage for water flowing down Beacon Road and onwards, is not sized to cope with this type of development. It was noted that surface water should be retained on site and emptied when the risk of flooding has passed. PC need to be involved with the drainage plans along with Dave Hughes. This development may release larger houses in the village to enable more families to come into the village, which would put pressure on the school. However we cannot speculate who may move into the development.</p> <p>Cllr Wyatt joined the meeting at this stage.</p> <p>It was questioned whether residents would walk to the shops from Craythorne Road or would they drive. It seems the plan has a parking space for each dwelling, however each dwelling may have more than one car.</p> <p>It was noted that the design looks appropriate for the village. However will there be improved pedestrian and vehicular access, as this is a pinch</p>		

	<u>Note</u>	<u>Action</u>	<u>Deadline</u>
	<p>point for school run traffic presently.</p> <p>Councillors agreed to comment on the application rather than objecting.</p> <p>P/2016/01677- Replacement of existing timber windows to UPVC windows to the front and rear elevations, 15 Shotwood Close.</p> <p>Councillors had no objection to this application.</p> <p>P/2016/1738 – Erection of a single storey rear extension, 14 Elizabeth Avenue</p> <p>The only comment that was made was the appropriateness of a flat roof.</p>		
	Planning Decisions		
	Noted form Clerks Report, Cllr Sanderson commented that all Councillors were very disappointed about Winter House being approved for demolition.		
	A request has been received from the owners of Hall Farm, Church Road, that their garden be included within the village boundary. The content of the Clerks Report was noted. This may come up later in the meeting during discussions about the Neighbourhood Plan.		
	<p>Cllr Sanderson again informed the meeting that the [third] Secretary of State has granted outline planning permission for 100 houses on College Fields site, which is extremely disappointing. This was discussed at the meeting 5th December with ESBC.</p> <p>Further legal advice has been received from Freddie Humphreys and all Councillors were in agreement via email that the PC will not pursue a further claim due to outside chance of winning, plus the financial drain and costs to the other side if lost. Very sad after the amount of hours spent put into this and the NHP. Much hailed localism has proved to be nothing.</p>		
	Minutes will be available on the village website after tonight's meeting.	<i>Complete</i>	
	Minutes of Previous Meeting		
	Agreed as accurate and were signed accordingly.		
	Report of Inspector Champeau		
	<p>Inspector Champeau gave an update on the robbery at the Post Office.</p> <p>No arrests have been made, it was a very frightening but thankfully a rare event and there were no lasting physical injuries. This incident was one of a number that night/day by the same team. The vehicle was stolen in Church Greasley, they then went to Woodville and smashed a window in the Post Office, then to Hilton, then into Rolleston. They parked up then went to the Beacon pub where they stole a till, then drove back to Rolleston where they stole £7k in loose change. They then drove into</p>		

	<u>Note</u>	<u>Action</u>	<u>Deadline</u>
	<p>Burton via Horninglow, and set a light to the vehicle in Blackpool street.</p> <p>There are still a number of forensic tests to be carried out, but due to the time of day, there are not many witnesses. Inspector Champeau appealed for witnesses to come forward.</p> <p>Crime figures fluctuate, but Rolleston remains one of the safest places within the county to live.</p> <p>A number of concerns were passed to Inspector Champeau - Drug smoking along Marston Lane by the bridge, along with Craythorne Road. The PCSO is on anti-social behaviour patrol.</p> <p>Neighbourhood Watch is now Staffs SMART alerts. There is an app and email mailing list. There is a still a co-ordinator at HQ. 101 is the best number to call phone however Inspector Champeau stated that the service is not always answered in good time.</p> <p>Cllr Sanderson informed the meeting that it was thanks to Inspector Champeau that the travellers were moved on quickly. Inspector Champeau informed the meeting that some decisions made by the PCs on that night were left wanting, and several staff were not up to date with legislation and therefore have been re-trained with their powers. This was a huge learning lesson for all involved and how difficult it is with lots of differing views.</p>	<p>Clerk to note on noticeboard /Facebook /website.</p>	
	Report of County Councillor		
	Cllr Fraser was not in attendance, nor did he submit a report.		
	Report of Borough Councillor		
	Cllr Toon was not in attendance nor did she submit a report.		
	Report of Parish Councillors		
	Cllr Robson noted that the house on the corner of Marston Lane had Christmas tree lighting in it which is an excellent display, and they should be congratulated.		
	<p>Cllr Wyatt noted that during the latest very wet weather he helped fill sand bags for the residents on Brookside. However all the sandbags had rotted away. He proposed we add flooding to the agenda to ensure the PC review stocks regularly and look into a road closed flood sign. Cllr Wyatt informed the meeting that there was an incident where a 4x4 tried to get through the ford causing more water incursion due to the wave produced. Some kind of clean-up would be required too.</p> <p>It was discussed that some key contacts in those areas prone to flooding were required to call the Clerk for assistance.</p>	<p>Place on agenda for next meeting <i>Complete</i></p> <p>Clerk to purchase items detailed, place</p>	

	<u>Note</u>	<u>Action</u>	<u>Deadline</u>
	Clerk to purchase sand for the bunkers and sand bags. Consider at next meeting whether to purchase a petrol powered leaf blower for the Contractor to use during autumn in key areas to collect fallen leaves from gutters, to prevent leaves from blocking drains which increases flood risks.	information on Boards and check with Highways for a sign.	
	<p>Cllr Brown noted that at the meeting with Dave Hughes he talked about road closures. Marchington have similar problems and have obtained permission and signs from Highways.</p> <p>Cllr Brown noted that sealed bids to purchase the Methodist Chapel are due in on 16th December. Clerk read through the background to this sale. Consideration at the time that this was mooted was given to keeping it open for music education plus meetings space and yoga etc but the maintenance costs of about £6500 and a management team would need to be covered from any activities. Approximately 50 people attended a meeting back in 2014 but no one individual or organisation agreed to take this forward. The knock on of the sale will be parking loss for the School. It is also a thoroughfare to the school which may cause an issue for any new owners in future.</p>	Check on status of footpath	
	Cllr Sanderson noted that the two items he wished to raise had already been discussed - flooding and drugs.		
	Matters Arising from the Minutes of the Previous Meeting		
	7.2, 7.4, 7.10 – Carry forward.		
	7.9 – Councillors to think about what the tractor could be replaced with.	Agenda for January	
	7.11 – Clerk to check progress.	Clerk	
	9.1 – No reply, carry forward.		
	10.1 – Carry forward.		
	12.3.1 – Chase Highways and also report the speeds signs, one of which is covered by the hedge, and another which needs a clean.	Clerk to report	
	12.4.2 – Clerk to check with Mr Storer.	Clerk	
	12.4.5 – letter in response was sent, and Cllr Sanderson met with the resident in question and is content that the matter is closed.		
	12.4.7 – Lease Agreement not received, Clerk to add to actions table.	Clerk	
	Whilst parking notices have been placed near the school, it was discussed that both school waiting areas could do with a board showing where cars can be parked. Clerk to investigate with the School	Clerk to investigate	
	A response was received from SCC regarding the bus shelter request	Clerk to	

	<u>Note</u>	<u>Action</u>	<u>Deadline</u>
	that there is currently a spending freeze on non-essential items, of which this. They have said that they can provide details of costs.	investigate	
	Village Website		
	<p>A precis was given by Cllr Wyatt.</p> <p>Questions were raised about whether a new website would be a whole village or just PC site.</p> <p>Cllr Wyatt proposed the best we can afford and turn features on as we need them.</p> <p>Parishcouncil.net was proposed – the gold package costing £500 development and an annual hosting fee of £300.</p> <p>At a cost of £12.50 for two years, as it is a co.uk site the current website could be kept open and a link from the new site to this one as an archive, should Mr Bush eventually want to close the site.</p>	<p>Cllr Wyatt to speak to Steve McManus and youth reps for January meeting.</p>	
	Best Kept Village		
	Nothing further to note at this time. In January all Councillors to volunteer to speak with organisations identified.		
	Shotwood Close Public Open Space		
	<p>Legal advice needs to be taken on the benefits and costs of placing a covenant on the site as requested by Mr Chinn, as they can be revoked. It was noted that nobody could remember any land being sold off for gain. When the transfer takes place propose we seek legal advice along with advice from SLCC too.</p> <p>A request from Mr Gallone to purchase part of the land. It was proposed by Cllr Wyatt that we decline the request, all Councillors voted in favour.</p>	<p>Clerk to write to Mr Gallone.</p> <p><i>Complete</i></p>	
	Neighbourhood Development Plan		
	<p>The meeting with ESBC held 5th December was discussed. Minutes were available for Councillors.</p> <p>Cllr Sanderson expressed the major disappointment at the meeting over the decision to build on college fields. He pointed out where the felt irregularities had taken place with branding the village tier 1 and perceived delaying tactics by ESBC. SoS had made the decision, maybe forced by correspondence received or maybe not. The Civic Trust noted their anger and frustration too. The S106 monies were discussed. Unfortunately it has been decided that it will fund the changing rooms, and cannot now be changed – this was stated as fact not opinion.</p> <p>Three options were outlined.</p> <ol style="list-style-type: none"> Hold a consultation with residents following SoS decision. Amend / redraft the current examined plan, consult with local planners 		

	<u>Note</u>	<u>Action</u>	<u>Deadline</u>
	<p>(and the local community, statutory consultees etc...) and re-submit. This would need to conform to the ESBC Local Plan.</p> <p>b. Receive a decision statement based on the current examined plan, which would obviously say it does not conform to the Local Plan, then re-write the plan, consult with residents and re-submit. This would effectively kill the Neighbourhood Plan.</p> <p>c. Inform ESBC that we do not intend to submit a plan, then receive a decision statement.</p> <p>Cllr Sanderson asked that no decision be made tonight, Cllrs are requested to consider the minutes and make a decision in January. Standing Orders were suspended at 2130.</p> <p>ESBC are keen for Rolleston to have a plan. Cllr Sanderson pointed out that if it had gone to referendum sooner it would have meant the Local Plan would be non-compliant.</p> <p>There is a need to include the 100 homes, but we could add in more details – e.g. a parking and landscaping policy. Unless the full planning application for College Fields is delayed somewhat, this will be too late to insist for this development. However future developments would have to comply.</p> <p>Jacob Fowkes left at the meeting at this point.</p> <p>The life of the plan includes a windfall, which cannot be considered a maximum and is an indicative number only.</p> <p>All policies need to be SMART.</p> <p>An example of timescales was given as between 12-16 months for completion.</p> <p>There is some protection at the moment in terms of the village boundary. ESBC can currently prove a five year land supply therefore applications outside of the village boundary would be a presumptive rejection. Other sources of support/funding available were noted.</p>	<p>Agenda for January to make a decision.</p>	
	Stiles		
	<p>On the latest village walks, all stiles accessible, however since then some are now in a deteriorating state.</p> <p>X and V type stiles were discussed, however as the majority are on farm land each land owner will have differing needs. Clerk to write to landowner, with example of the different stiles asking for a comment.</p> <p>We may then need to propose a meeting with the landowner to discuss their needs/concerns. Costings will be part of this investigation.</p>	<p>January agenda</p>	
	Vestry Changes		

	<u>Note</u>	<u>Action</u>	<u>Deadline</u>
	This project is no longer going forward, therefore there is no need to consider funding. However it was noted that there is still a need for a village archive, plus the many documents which are likely to be held privately.		
	Clerks Report Part Two		
	Accounts for Payment		
	Invoices were noted and approved for payment. There was no income during this period.		
	Correspondence Received		
	Cllr Sanderson gave a precis of all correspondence.		
	Cllr Robson noted that he cleared the pipe across the brook by Burnside Cottages and informed the owners. There is noticeable damage to the brickwork and the path. The Owners are going to contact the electricity company, but it was noted that the Clerk should write too, reiterating the damage it is causing.	Clerk to write.	
	Cllr Sanderson addressed an email from Mr Edwards and the Public were invited to move down the sides of the room if they wanted, which one did. It was noted that all should speak clearly and loudly and there should be no side conversations at the table. A hearing loop or other acoustics help to be investigated.	Clerk to investigate.	
	Thank you to Cllr Wyatt for preparing the Christmas tree in the church for the advent event.		
	Mr Martin informed Cllrs that the Almshouses Christmas Tree cost approximately £50. Clerk to write to RODSEC to say thank you and well done.	Clerk to write.	
	Items for Next Agenda		
	Precept, Shotwood Close Open Space, Neighbourhood Development Plan, Flooding, Best Kept Village, Stiles, Replacement for Tractor	Proforma budget to be prepared – keep the same, plus increases to contractors.	Early January.
	Members of the public and youth reps left at this point.		
	Confidential Items		
	Two residents were interviewed to become Councillors. Both were accepted and will be co-opted at the January 2017 meeting.		