

Rolleston on Dove Parish Council - Minutes of Meeting

Minutes – Meeting held Monday 14th November 2016, 730pm

Location	Old Grammar School, Rolleston on Dove
Attendees:	Cllr Sanderson, Cllr J Toon, Cllr B Toon, Cllr Gooding, Cllr Wyatt, Cllr Brown, Cllr Robson, Cllr Evans, Jacob Fowkes (Youth Rep), James Parslow.(Youth Rep) Jane Bucknall Clerk 10 members of the public were in attendance.
Distribution:	Attendees + Website, Burton Mail, County Councillor Bob Fraser
Chairman:	Cllr S Sanderson
Next Meeting:	Parish Council Meeting December 12th 2016, 730pm

Purpose of Meeting: To discuss regular parish council business

AGENDA ITEMS

1. PUBLIC QUESTION TIME AND PRESENTATION OF PETITIONS
2. APOLOGIES FOR ABSENCE
3. DECLARATIONS OF INTEREST
4. MINUTES OF MEETING HELD ON 10th OCTOBER 2016
5. REPORT OF COUNTY COUNCILLOR
6. REPORT OF BOROUGH COUNCILLOR
7. MATTERS ARISING FROM MINUTES OF PREVIOUS MEETING
8. VILLAGE WEBSITE
9. PARKING ON STATION ROAD
10. BEST KEPT VILLAGE
11. NEIGHBOURHOOD DEVELOPMENT PLAN
12. CLERKS REPORT DATED NOVEMBER 2016

Item 1 – Planning applications

Item 2 – Planning decisions

Item 3 – Neighbourhood planning

Item 4 – Councillors Reports

Item 5 – Accounts for Payment

Item 6 - Income

Item 7 – Correspondence Received

Item 8 – Items for the Next Agenda (December)

CONFIDENTIAL SECTION

Quotes Received

	<u>Note</u>	<u>Action</u>	<u>Deadline</u>
	Chair welcomed and thanked all for their attendance.		
1	PUBLIC QUESTION TIME AND PRESENTATION OF PETITIONS		
1.1	Mr Chinn requested that when the Shotwood Close Open Space is transferred a covenant is placed on it to ensure that it would not be developed. Cllr B Toon noted a covenant was overturned on Beacon Road but Cllrs agreed to place this on the next agenda.	Clerk to place on Agenda <i>Complete</i>	
1.2	<p>Mr Brady raised the decision made by the Secretary of State (SoS) regarding outline permission for 100 homes on College Fields. Cllr Sanderson gave a brief statement on the decision. He stated the PC are extremely disappointed and were hoping the case that had been made was to be successful, but things worked against us. Rt Hon Sajid Javid MP is the third SoS to be involved in the decision. The PC and Steering Group will investigate through Chris Bowden and Freddie Hawker whether there is realistically anything that can be done. The Effect is that the Neighbourhood Development Plan in its current state is defunct. There is still a certain amount of strength on the Plan but is weakened by this decision.</p> <p>To progress the Plan, consultation will need to be completed with residents again.</p> <p>Mr Edwards noted the proposed S106 agreement in the documents for changing rooms on Craythorne Playing Fields. This will need to be looked at this as it was only £150k which may not be enough to build this – especially establishing services to the site. If not at Craythorne, then it would go to Shobnall Playing Fields.</p> <p>Cllr Wyatt noted there was a collection of ideas looked into at the time. It was confirmed that there would be no claim for costs against the PC only ESBC.</p>		
2	APOLOGIES FOR ABSENCE		
2.1	James Barnfield gave his apologies but has also tendered his resignation due to work commitments. Chair noted his appreciation for Mr Barnfield's contribution and that all are sorry to see him leave.		
3	DECLARATION OF INTERESTS		
3.1	<p>Cllr Wyatt declared an interest in the Planning Application for La Campina and would therefore not take part in discussions.</p> <p>Clerk declared an interest in an item regarding salary. Clerk to leave the room at that point.</p>		
4	MINUTES OF THE PREVIOUS MEETING		
4.1	There was an error on page one, which said October instead of		

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	November. With this alteration, it was proposed by Cllr Wyatt and seconded by Cllr Evans signed as a true and accurate record.		
5	REPORT OF THE COUNTY COUNCILLOR		
5.1	Nothing received nor was Cllr Fraser in attendance.		
6	REPORT OF THE BOROUGH COUNCILLOR		
6.1	Cllr B Toon informed the PC that the grant has been successful to do an investigation into the works required for Brook Hollows. It still maybe 18 months before any work is started, and another grant will be required to do the work.		
7	MATTERS ARISING		
7.1	1.4 – Cllrs met with the Mowing contractor and reiterated mowing times for Craythorne Playing Fields.		
7.2	7.1 – no response received from Midland Classic.	Clerk to follow up <i>Requested</i>	
7.3	7.3 – Shotwood Close Open Space has now been advertised that it is to be ‘disposed of’ by ESBC. After two weeks the transfer of the land and the S106 funds can be completed.	For December agenda <i>Complete</i>	
7.4	7.4 – email received from Mr Rasen of SCC informing the PC that gullies are cleared on a cyclical basis, and that if some are covered the water can drain through others.	Clerk to request the cycle <i>Requested</i>	
7.5	<i>Post meeting note: reply received from the owners of Burnside Cottages. Will be included in Clerks report for December in Correspondence Received.</i>		
7.6	9.3 – meeting was held with residents and Mr Hughes to discuss use of the £30,000 given to the PC by the Environment Agency. Some ideas gained approval from Residents, while others were abandoned. A questionnaire will be distributed to those residents affected. The funding will be used over a two year period. Road bunds were suggested to prevent the spread of floodwater however two of these have since been omitted as they were not affording sufficient protection to justify their cost and the third one is similarly doubtful due to additional works needed to remove existing traffic calming humps. Notes will be forwarded to Clerk from Mr Hughes. <i>Post Meeting Note: notes received from Mr Hughes and will be included in Clerk Report for December. Notes do not show specific examples of</i>		

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	<i>works to be completed at this stage.</i>		
7.7	11.2 – Demolition of Winter House - Cllr B Toom will be attending ESBC Planning Meeting and will put forward PC views. <i>Post Meeting Note: Application permitted.</i>	Cllr B Toon <i>Complete</i>	
7.8	11.4.1 – Street Light on corner of Marston Lane and Church Road - Highways Department have stated that no action will be taken as in their opinion it is not dangerous.		
7.9	11.4.3 – State of Tractor and Trailor - Contractor has been asked to look into this.		
7.10	10.4 – no dates for the visit to Mayors Chambers as yet.	Cllr B Toon carry forward	
7.11	11.4.6 – Lamp post on Anslow lane covered with Ivy - reported but no action as yet.		
7.12	11.6.2 – noticeboard is no longer available		
8	VILLAGE WEBSITE		
8.1	Cllr Wyatt presented his research into a new web provision for the PC as www.rolleston.org.uk site has always been run independently and current web manager wishes it to remain so. He is happy to add information and consider any suggestions but does not wish any closer ties or discussion. The web manager wants greater control and flexibility. In terms of transparency, minutes; contacts; annual reports; details of land; meeting papers all should be published. Cllr Wyatt tabled a report showing three levels of sophistication in web provision, with three different pricing structures. PC needs to future proof any new provision, and the content will need to be written. Cllrs to take the document away and have a look at some examples with a view to making a decision in December. A link to the current website was discussed along with transferring PC documents.	Cllrs to look into the examples provided. On agenda for December <i>Complete</i>	For next meeting.
9	PARKING ON STATION ROAD		
9.1	Cllr Brown stated that since the last meeting there has been an accident on Station Road where a moving car hit a parked car. The problem seems to be getting worse and there is a lot of feeling on Station Road about it. It was noted that parking and traffic was an issue when Cllr Sanderson was teaching at the school some 25 years ago which led to the creation of the Walking Bus. The Police are aware of the problem and do from time to time to monitor the parking and make people aware of the		

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	<p>safer places to park. Notices were put up but were pulled down within days. Mr Bateman has done a lot with parents and children. Cllr B Toon believes that all that can be done has been. It was noted that other areas of the village are affected by school traffic.</p> <p>Cllr Gooding has talked to the school in his role of School Governor, even Staff parking is not sufficient and Mr Bateman has advised Staff; it is included in school newsletters; PCSO is there regularly;. Year 6 pupils were putting notes on cars but were abused by car users so this was stopped. The School can't do anymore. It has been stated before that parking outside the co-op for example, slows the traffic. This was disputed by many.</p> <p>It was suggested that an approach be made to the owners of the Garage so see if a parking scheme could be set up. An example being that parents pay a nominal amount to park with half the funds given to the garage and half to FOJORPS.</p>	<p>Clerk to write to the Garage</p> <p><i>Complete</i></p>	<p>In time for next meeting</p>
10	BEST KEPT VILLAGE		
10.1	<p>Letter from BKV organisers was read out. The whole of the village must be included on the map; despite having a Lychgate rather than a War Memorial can still be awarded 100% as marks only awarded against items in the village then given a percentage against possible marks; an offer to talk to PC and give some informal comments on the village.</p> <p>It was agreed to take them up on the offer for early In the spring.</p> <p>The presentation was briefly looked at and all agreed that Cllrs to volunteer to the Clerk which organisations they will approach.</p> <p>School and TREATS need to be added.</p> <p>Cllr Wyatt noted that there is a Scouts Leaders meeting on Friday to plan for the coming year. Therefore it was agreed that Cllr Wyatt will contact them before this so they can include the BKV in their plans.</p>	<p>Clerk to arrange visit</p> <p>Cllrs to volunteer to the Clerk</p> <p>Clerk to add School and TREATS</p> <p><i>Complete</i></p> <p>Cllr Wyatt to contact Scouts</p>	
11	NEIGHBOURHOOD DEVELOPMENT PLAN		
11.1	<p>Cllr Gooding reported back to the PC about the meeting held on 17th Oct. There had not been a Steering Group meeting for some time so it was important to meet to discuss next steps. It was decided at that meeting to meet with ESBC. Chris Bowden's advice was to not do anything at this stage. There is no news on the new planning legislation. Since requesting a meeting with ESBC we still have not been offered any</p>		

	<u>Note</u>	<u>Action</u>	<u>Deadline</u>
	<p>dates.</p> <p>The '3rd' Birthday card for the anniversary of the development of the NHDP delivered to the Steering Group and PC was discussed. Chairman asked Mr Edwards who was observing as a member of the Public was asked how widely distributed it was. Copies went to the Government, MP, ESBC, PC and Steering Group. Chairman queried what the Intention was? It was explained that all were delaying the NHDP and the Local Plan was adopted first having major implications for Rolleston. Chairman queried whether the SoS decision and birthday card were linked. Mr Edwards didn't believe so. Paragraphs throughout the SoS decision states it doesn't affect the NHDP, but it obviously does.</p> <p>The PC will take advice from Chris Bowden and Freddie Hawker and meet with the Steering Group. If it is decided to move to a different plan Residents will need to be consulted with again. Any plan written would have to conform to the LP. The report to the SoS by the appeal inspector was critical of the NHP stating the plan was insular and 'Sought to limit development'.</p> <p>Chris Bowden advice email read out.</p> <p>A mailshot to the village was discussed explaining the next steps needs to be distributed (to be discussed at the Steering Group Meeting).</p> <p>Mr Edwards has written to Anna Miller asking whether the NHDP has the same weight as it did have before the decision.</p> <p>It was noted that the PC used to have presentations from developers. However there are some dangers with this. It was stated that the Government encourage engagement with developers.</p> <p>Meadow View development was discussed, but was then approved without informing the PC.</p>	<p>Meeting with Steering Group to be called.</p> <p><i>Complete</i></p>	
12	CLERKS REPORT		
12.1	Planning Applications		
12.1 .1	<p>P/2016/01394 – Erection of part two storey part single storey front, rear and side extensions 29 Beacon Drive</p> <p>Express concern over the size but otherwise no concerns.</p>	<p>Clerk to make relevant comments</p> <p><i>Complete</i></p>	

	<u>Note</u>	<u>Action</u>	<u>Deadline</u>
12.1 .2	P/2016/01164 – Erection of part two storey, part single storey rear extension, single storey and first floor front extensions and front dormer extension, La Campina believe it will overlook the neighbours, can get round the back. Bought a bungalow but turning into a house in between two bungalows, trees gone already mature tree (not on the plan). Object	Clerk to make relevant comments <i>Complete</i>	
12.1 .3	P/2016/01469 – Outline application to develop land by the erection of a detached dwelling on rear garden of 2 Beacon Drive, including details of access and scale, land at 2 Beacon Road Extremely cramped plot. Only one door to the property, the size seems to be only 6 x 6 metres. But Cllrs approve that it is a bungalow. Object	Clerk to make relevant comments <i>Complete</i>	
12.1 .4	P/2016/01407 – Formation of a new vehicular access including dropped kerb and formation of hardstanding to form parking area, 91 Knowles Hill No Concerns		
12.1 .5	P/2016/01466 – Erection of two storey rear and single storey side extensions, 87 Station Road Object to side not rear.	Clerk to make relevant comments <i>Complete</i>	
12.1 .6	P/2016/01558 – Crown reduction by 3m in height and 2m in width to 1 oak tree, crown reduction all round by 2m to 1 walnut tree, and felling of 6 hawthorn 14 Knowles Hill Object to more tree works on this site.	Clerk to make relevant comments <i>Complete</i>	
	Standing Orders were suspended at 2130.		
12.2	Accounts for payment		
12.2 .1	Additional invoices were received after the Clerks Report was written: SLCC Membership - £158 Mr Deacon Removal of waste at Craythorne - £120 Mr Deacon Repair to Croft Posts - £45 Mr Bush web fees - £60.80 British Legion Donation for Wreath - £100		
12.2 .2	Signed and approved.		
12.2 .3	Request for funding to support a feasibility study into Church Vestry amendments discussed. Need to request from the Civic Trust for clarification about whether this is being looked at in conjunction with the	Clerk to request information	

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	PCC.	and move to December <i>Requested</i>	
12.2 .4	Clerk to have a look at the order of the Agenda for future meetings.	Clerk <i>Complete</i>	
12.3	Councillors Reports		
12.3 .1	Cllr Wyatt reported the Church Road 40 mph sign is hidden in the hedge.	Clerk to report	
12.3 .2	Cllr Gooding requested an update on the Highway works proposed for Brookside. Clerk noted that as Mr Green is now on long term sick, Clerk to discuss with the contact given in his absence. Clerk to update and email out the table of actions missing from the papers.	Clerk to report back <i>Requested</i>	
12.3 .3	Cllr Evans requested an update on play equipment on Craythorne since the idea of bouldering was discussed. It was noted that as it would cost £13k the idea was not moved forward. The Train repair was discussed.		
12.3 .4	Mr Parslow reported a lot of firework remains on Craythorne Playing Fields. There was also a report of drugs again in that area which was reported to the Police.	Clerk to check for removal of waste <i>Complete</i>	
12.3 .5	Cllr Brown reported Marston Lane fly tipping. ESBC removed the waste within 24 hours, also finding evidence of addresses on the items. ESBC will take action. Cllr Brown also reported that work on the fish trap has been completed, and two Otters have been spotted in the area.		
12.3 .6	Mr Fowkes also reported the fireworks on Craythorne.		
12.3 .7	Cllr B Toon reported the gullies again. Clerk to reply to email received from Mr Rasen.	Clerk to reply to Mr Rasen <i>Requested</i>	

	<u>Note</u>	<u>Action</u>	<u>Deadline</u>
12.3.8	<p>Cllr Sanderson reported that Lane End Farm has removed the hedge despite permission not being granted which needs to be reported to the Enforcement Team.</p> <p><i>Post meeting note: point clarified with the enforcement team, no infringement of planning permission.</i></p> <p>Cllr Sanderson has received a request from Resident in Hall Road for a bus shelter on Tutbury Road opposite Shotwood Close. There are shelters at other ends of the village. Clerk to reply with the historical position, but will enquire with SCC to ascertain land ownership and size and request a shelter.</p>	<p>Clerk to report <i>Reported</i></p> <p>Clerk to inform resident and request from SCC <i>Complete</i></p>	
12.4	Correspondence		
12.4.1	Cllrs decided against installing another litter bin along the Jinnie Trail.		
12.4.2	<p>A letter received from Mr Storer regarding the hedge adjacent to his property at Meadow Fields. It was agreed that it is to be cut to fence height. In terms of the request for extra space for parking, he will need to talk to the land owners.</p> <p>The informal 'cut through' from Meadow Fields to Craythorne near the property was discussed. It was agreed to repair the PC owned fence.</p>	Clerk to reply and ensure contractor is requested to complete work	
12.4.3	The Civic Trust Tree Project was discussed. It was agreed that the PC are in principle in favour, and are not sure the number proposed is enough. They do need to be careful where they are planted in terms of maintenance. PC is mindful of maintenance cost implications.	Clerk to reply to Civic Trust <i>Complete</i>	
12.4.4	Email from John Thompson regarding the change of Alcohol Prohibited Areas to Anti Social Behaviour Areas was agreed for Elizabeth Avenue but request funding to amend the signs in that area.	Clerk to reply to Mr Thompson <i>Complete</i>	
12.4.5	<p>Correspondence from a resident complaining about a number of items was discussed as was their request to meet with the Chair and Clerk.</p> <p>The list includes the way planning applications are dealt with; the Neighbourhood Plan and amendments; noticeboards; notice of meetings; advertising of sub-committee meetings; quality of minutes; use of £10000 S106 funding; maintenance of Tafflands; maintenance of tractor; footpaths walks.</p> <p><i>Post meeting note: Resident has since requested a written response rather than a meeting.</i></p>	Clerk to reply to resident <i>Complete</i>	
12.4	Email received from Western Power informing a replacement of the Sub-	Clerk to	

	<u>Note</u>	<u>Action</u>	<u>Deadline</u>
.6	Station at Elizabeth Avenue. <i>Post meeting note: work to commence 23.11.16. Residents will be informed by Western Power themselves.</i>	inform residents and Contractors	
12.4 .7	New Lease Agreement to be received shortly for the Sub Station in the Orchard. Solicitor may need to be instructed to deal with this matter.		
12.5	Items for the next Agenda		
12.5 .1	Shotwood Close Open Space, Website, BKV, Vestry, stiles		
13	Confidential Section		
13.1	Quotes were approved.	Clerk to inform Contractors <i>Complete</i>	
13.2	Complaints from a Resident were discussed.		