

**ROLLESTON ON DOVE PARISH COUNCIL**  
**CLERK'S REPORT NOVEMBER 2016**

**1. PLANNING APPLICATIONS**

P/2016/01394 - Erection of part two storey part single storey front, rear and side extensions 29 Beacon Drive

P/206/01194- Erection of part two storey, part single storey rear extension, single storey and first floor front extensions and front dormer extension, La Campina Anslow Lane

P/2016/01469 - Outline application to develop land by the erection of a detached dwelling on rear garden of 2 Beacon Drive, including details of access and scale, land at 2 Beacon Road

P/2016/01407 - Formation of a new vehicular access including dropped kerb and formation of hardstanding to form parking area, 91 Knowles Hill

P/2016/01466 - Erection of two storey rear and single storey side extensions, 87 Station Road

Considered outside the meeting:

P/2016/1461 Crown reduction by 30% of one Sycamore tree, 5 Oak Trees Close (Apple Acres Development)

**2. PLANNING DECISIONS**

The following applications have been permitted:

P/2016/01042 – conversion of outbuilding to ancillary living accommodation including front and rear windows and rear rooflights. 72 Knowles Hill  
(conditions applied – building materials to match existing building and the accommodation only to be occupied as ancillary to 72 Knowles Hill).

P/2016/01156 - Erection of a two storey side extension including balcony, erection of a single storey rear extension, erection of a front porch, installation of two front dormer windows, erection of a new chimney, installation of new doors and windows on all elevations and the erection of a detached building to form garage with office above (Amended Plans Received 28/09/16), 51 Beacon Road

P/2016/01378 – Felling of one Horse Chestnut Tree, The Spinney

P/2016/ 01286 - Crown reduction of 15% and crown thinning of 10%, reduction in height to 5.95m and width to 3.6m of 2 x flowering cherry, 1 x field maple and 2 silver birch trees, Alderbrook Barn

P/2016/01366 – Removal of 3 branches, crown lift to give a 3m clearance and trim branches close to roof to give a 3m clearance of 1 Walnut tree, removal of 2 lower branches & crown lift to give a

3m clearance of 1 Twin Sycamore tree & removal of several branches of 1 Norway Maple (T1, T2, T3 of TPO 222) Alderbrook House, 2a Station Road

P/2016/01380 Erection of a single storey rear extension, 27 The Lawns

Other Planning Matters:

P/2016/00768 – Appeal by homeowner against the decision of the Council to refuse permission at 8 Shotwood Close. Our comments have already been forwarded.

**3. NEIGHBOURHOOD PLANNING**

Meeting held with members of the NHP Steering Group and Cllrs Sanderson, Wyatt and Gooding. Notes are attached.

**4. ACCOUNTS FOR PAYMENT**

BACS

Jane Bucknall (Salary)	£607.11
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HMRC (Tax)	£180.87
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Jane Bucknall (Phone and Broadband)	£42.70
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Mr J Deacon (Environmental contract)	£769.17
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Mr P Gould (Mowing contract)	£1101.99
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Mr P Gould (Orchard work)	£280
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Manor Park Nurseries (Plants for troughs)	£103.92
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Buildbase Hatton (Station project materials)	£983.86 (to be claimed back from ESBC once work completed)
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Richard Bush (web fees)	£60.80
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Income

VAT Reclaim £1815.29

## 5. **CORRESPONDENCE RECEIVED**

Emails received from residents concerned over felling of trees at Apple Acres (Oak Trees Close). Concerns raised with Planning Department at ESBC.

Letter from Mr Storer of Meadow Fields requesting the hedge adjacent to his boundary fence to be cut to fence height (as reported by Cllr Sanderson last month). He also wishes to extend his driveway into the POS to alleviate parking problems. This land is not owned by the Parish Council and Clerk has contacted the development to see if this would be a possibility.

Email received from a resident with regards the trees and hedge which were cut down without permission. I have replied saying that unfortunately no permission was granted but that the activity has now stopped.

2016-18 National Salary Award received from the Society for Local Council Clerks received. Copy enclosed. Cllrs required to approve the following changes in Salary:

- With immediate effect and backdated to April 2016 move to £9.120 per hour (an increase of 0.10 per hour)
- December 2016 – annual increase (to spine point 18 £9.299 per hour)
- April 2017 – increase in spine point 18 to £9.392 per hour

Much correspondence received from Mr Edwards and Mr Chinn regarding amendments to the NHP suggesting it should go back to consultation, and formal protestations against any amendment without this consultation. Lisa Claber Chair of the Steering Group has responded.

‘3<sup>rd</sup> Birthday Card’ received from John Morris, Barry Edwards and Shaun Adams which relates to 3 year anniversary of the NHP. Copies have also been sent to the Steering Group and others.

ESBC have organised some showings of The Battle of the Somme film on November 17<sup>th</sup> & 18<sup>th</sup> to coincide with the official end of the battle. Details of the event were circulated to all Cllrs – tickets can be found at:

<http://www.culture24.org.uk/am564888?id=event564897> information about the film is at <http://www.1914.org/somme>

Email received from Dave Hughes with regards the funding received from the Environment Agency. Papers forwarded to Cllrs showing a public meeting on 11<sup>th</sup> November. Unfortunately clerk could not attend. Notes will be forwarded after the meeting.

Email received from the Enforcement Team who have been walking the Jinnie Trail talking to dog walkers about cleaning up mess and littering. We have been asked to consider adding another bin to the Rolleston end of the trail. Cllrs are asked to consider this request.

Email received from Liz Eastaugh ESBC who has confirmed that the land transfer document for

Shotwood Close open space has now been approved and signed. The next step is to advertise the land. Ms Eastaugh will organise this and once the consultation period has ended the formal transfer documentation to transfer the land to the Parish will be completed and the S106 funds can be transferred to us. We will be notified when the advert appears in the Burton Mail.

Wreaths received for Remembrance Sunday – Cllrs to consider a donation to be sent to the Royal British Legion.

Letter received from the Civic Trust outlining their work on a 'Tree Project'. They wish to plant new trees on pockets of our land; they are concerned over the decrease in the number of trees; and are assuming the trees on the approach to the village are now maintained by current land owners. Civic Trust request a formal reply by the Parish Council with thoughts on the project.

Letter received from John Perry of the Best Kept Village Competition replying to our queries.

Email received from the Enforcement Team at ESBC regarding changing the existing Alcohol Designation Orders into Public Space Protection Orders (PSPOs). As the area concerned borders this Parish Cllrs are offered the chance to comment.

Amended quote received for the work to the brick walls around the buffer stop to be discussed in part two.

#### **Meeting Between The Parish Council and Neighbourhood Development Plan Steering Group**

Monday 17<sup>th</sup> October 2016

Present were three member of the PC and two of the Steering Group.

The third Birthday card delivered to all was mentioned but not read out.

Cllr Wyatt gave a precis of the current situation.

College Fields could still be built on and developers are interested in the field next to Scout HQ Trent.

Is the Plan Ready?

Lisa understood that if we submit the plan, it may be refused on advice from Chris Bowden. If it is refused, we will have to amend the plan.

It was stated that at the meeting on 15<sup>th</sup> March 2016 it was agreed the Plan would be amended in light of the three years since its writing. E.g. table 4.1 update figures to show the one new house in Marston Lane and section regarding numbers in the school currently.. Chris Bowden said not to do this as it will need to go back to consultation again.

Minor changes were made with the assistance of ESBC August 2016. E.g. the inclusion of Fiddlers Lane and adding a section of 'aspirations'.

It was suggested we meet with ESBC to see what we do with the Plan now.

Chris Bowden's advice via email read out.

NP was proposed by a member of the PC at the time – Barry Edwards. Steering Group must have a Cllr present. Chair should, but not must be a PC member. Frustrations from previous chairs and members due to the delays.

Do we need to talk about the Chair of Steering Group? Have an elected Chair. It was decided this was settled.

Steering group to meet with ESBC and reps of the PC to find a way forward. Jane to arrange a meeting for November. **ACTION Jane.**

It was decided that Lisa, Barry, Steve / Jason, Peter/Roger should attend. An agenda was then decided on.

1. Amendments since last meeting March 2015
2. Chris Bowden Guidance on which policies are vulnerable in light of any new planning acts, any changes required?
3. Acts of Parliament – new laws
4. What is our Pathway to Referendum?

It was noted all should attend with a clean slate.

Lisa to send an email to all Steering Group attaching the notes taken by Jane.

A proposal was made - but did not gain support to advise senders of the card a summary of the conclusions from the meeting, and it was felt as they were no longer members of the PC or steering group that an update would be made at the next PC meeting for which the NHDP is an agenda point and the agenda will be publically distributed, allowing attendance at that meeting to hear the update to be provided by Cllr Gooding. A short summary will also be included in the Rollestonian.

Lisa to call a Steering Group Meeting after meeting with ESBC.