

Rolleston on Dove Parish Council - Minutes of Meeting

Minutes – Meeting held Monday 10th October 2016, 730pm

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| Location | Old Grammar School, Rolleston on Dove |
| Attendees: | Cllr Sanderson, Cllr J Toon, Cllr B Toon, Cllr Gooding, Cllr Wyatt, Cllr Brown, Cllr Wyatt, Cllr Robson, Cllr Evans, Jacob Fowkes (Youth Rep), James Parslow.(Youth Rep) Jane Bucknall Clerk Fifteen members of the public were in attendance along with PCSO Julia Wells who attended part of the meeting. |
| Distribution: | Attendees + Website, Burton Mail, County Councillor Bob Fraser |
| Chairman: | Cllr S Sanderson |
| Next Meeting: | NHP Steering Group Meeting 17 th October 2016, 7pm Parish Council Meeting November 14th 2016, 730pm |

Purpose of Meeting: To discuss regular parish council business

AGENDA ITEMS

1. PUBLIC QUESTION TIME AND PRESENTATION OF PETITIONS
2. APOLOGIES FOR ABSENCE
3. DECLARATIONS OF INTEREST
4. MINUTES OF MEETING HELD ON 12th SEPTEMBER 2016
5. REPORT OF COUNTY COUNCILLOR
6. REPORT OF BOROUGH COUNCILLOR
7. MATTERS ARISING FROM MINUTES OF PREVIOUS MEETING
8. VILLAGE WEBSITE
9. BANK RECONCILIATION
10. BEST KEPT VILLAGE
11. VISIT TO MAYOR'S CHAMBER
12. CLERKS REPORT DATED OCTOBER 2016
 - Item 1 – Planning applications
 - Item 2 – Planning decisions
 - Item 3 – Neighbourhood planning
 - Item 4 – Councillors Reports
 - Item 5 – Accounts for Payment
 - Item 6 - Income
 - Item 7 – Correspondence Received
 - Item 8 – Items for the Next Agenda (October)

CONFIDENTIAL SECTION

Quotes Received

Midlands Rural Housing

| | <u>Note</u> | <u>Action</u> | <u>Deadline</u> |
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| | Chair welcomed and thanked all for their attendance. | | |
| 1 | PUBLIC QUESTION TIME AND PRESENTATION OF PETITIONS | | |
| 1.1 | Mr Baker asked for the status of the quote for the buffer stop. Clerk informed that as Mr Marshall had not been in touch, Mr Lyons to be contacted to be requested to re-quote for the work. Mr Baker informed Cllrs of a recent visit by the RHS. Their suggestions for moving forward were solar lighting and a water feature. Neither of these suggestions will be taken forward. | Clerk to contact Mr Lyon for quote <i>Complete</i> | In time for next meeting |
| 1.2 | Residents from Hall Grounds made themselves known to Cllrs wishing to make strong objections about the demolition of Winter House. | | |
| 1.3 | Mr Edwards thanked Cllrs for the resolution on the issue of parking on the white line on Dovecliffe Road. Mr Edwards expressed his disappointment in the state of the Tractor and Trailer in the woods. Cllr Sanderson stated it is not the intention to leave the item as it is, and that it will be fixed. Mr Edwards noted that the NHP is on the agenda again this month but that no further action has occurred. Mr Edwards informed the Parish Council that he and Mr Chinn were in receipt of an email sent in error regarding the College Fields site. Mr Edwards was informed by Cllrs that as this information was received in error, that they should contact the sender and inform them they have been sent the email in error. | | |

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| 1.4 | <p>Mr Adams informed that the Mowing Contractor is sub-contracting out the mowing of Craythorne Playing Fields, on a Sunday morning. He was observed mowing around children as they played. Mr Adams was informed that meetings are held on a regular basis with Contractors but that the latest was cancelled. This will be on the agenda for the next meeting.</p> <p>Mr Adams praised the Council for their use of Facebook but wishes to ensure its accuracy after a recent couple of inaccuracies on a planning matter and the removal of the swinging log.</p> <p>Mr Adams informed the Council that Highways have cut the trees along Knowles Hill, but have not removed the broken branches.</p> <p>Mr Adams asked the Council whether they were aware of the trees which are being removed at apple acres. Cllr Sanderson informed Mr Adams that the Council were consulted on each tree application, which were all objected to by the Council.</p> <p>Mr Adams asked whether the Council had received any feedback from the speeding spreadsheet forwarded by Mr Adams a number of months ago. As nothing has been received, Clerk will chase.</p> | Clerk to Chase police and SCC with regards speeding data | Before the next meeting |
| 1.5 | Bryan Chinn – planning application for the generator was described at a substation on Facebook, and the notice has been placed on the Tutbury side of the site, not in Rolleston. | | |
| 2. | APOLOGIES FOR ABSENCE | | |
| 2.1 | None received. | | |
| 3. | DECLARATIONS OF INTEREST | | |
| 3.1 | Cllrs Robson and Wyatt both declared an interest in the planning application for 27 The Lawns as both live close to the address in question. | | |
| 4. | MINUTES OF PREVIOUS MEETING | | |
| 4.1 | <p>The Minutes were agreed and signed as accurate record.</p> <p>Cllr Eric Brown was welcomed to his first meeting along with Youth Rep Jacob Fowkes who has joined James Parslow.</p> | | |
| 5. | REPORT OF COUNTY COUNCILLOR | | |
| 5.1 | Cllr Fraser was not in attendance, nor was a report received. | | |
| 6. | REPORT OF THE BOROUGH COUNCILLOR | | |
| 6.1 | Cllr B Toon informed the Council that we should know whether or not the bid for Brook Hollows has been successful (25 th October). If it is not successful, there are other bids we can submit. | | |
| 7. | MATTERS ARISING | | |
| 7.1 | A response from Midland Classic was tabled and read out regarding the | Clerk | Before the |

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| | problems with getting to the Hospital from the village. Unfortunately a Bus company will not run at a loss, and previously Arriva said they could no longer run the service. It was suggested that we suggest to Midland Classic that they run a trial service for a period of time to see if it is used. | <i>Letter sent</i> | next meeting |
| 7.2 | The Clerk is meeting with Mr Deacon in the morning to discuss the paths on the croft. Quote to be forwarded to the November meeting. | Clerk <i>Met up, awaiting quote</i> | Before the next meeting |
| 7.3 | A response from Bellway was tabled and read out showing proof that the S106 funds have been paid. The Clerk has forwarded this letter to ESBC asking what the next steps are. <i>Post Meeting Note: Reply received from ESBC that the funds will be transferred once the open space is transferred. This is currently sitting with the legal team. Clerk has requested a timescale for this.</i> | Clerk to seek information on timescale <i>Requested timescales twice</i> | Before the next meeting |
| 7.4 | Gullies are still an issue, Clerk has been in touch with Highways via a web chat but the information they promised have not been received. It was noted that this is a Borough-wide issue. | Further chase the reference numbers | Before the next meeting |
| 7.4 | It was noted that no reply has been received from the builders of the cottages on Burnside. | Clerk to write again <i>Letter sent</i> | Before the next meeting |
| 7.5 | Councillors have been concerned that the Brookside Hotel is deteriorating over time due to vandalism and break ins. The current owner Mr Ian Maxfield, his Wife and Builder were in attendance to talk about security measures. There have been several instances of damage at back of the hotel, the garages have now been left unsecured to show that there is nothing to break in for. Windows have been boarded up soon after they have been broken. Whilst plans were not discussed, Mr Maxwell informed the Council that plans will be submitted in two weeks and as soon as these are passed, work will commence which will mean the site won't deteriorate further. Cllrs thanked Mr Maxwell and his team for attending and reassuring the Council on security measures. | | |
| 7.6 | Mr Deacon will move forward with the painting and other items which have been delayed. | | |
| 8. | VILLAGE WEBSITE | | |
| 8.1 | Cllr Wyatt gave a quick precis of the current website provision, that the | Cllr Wyatt | For next |

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| | Parish Council pays for broadband for the Webmaster, but it has come to the time that the Council needs to look for its own website provision. Costs are quite difficult to quote without a specification. Therefore Cllr Wyatt will look at quotes for a 'low', 'medium' and 'high' specification in time for the November meeting. | | meeting |
| 9. | BANK RECONCILIATION | | |
| 9.1 | 2015-16 Annual Return has been received with no issues from Grant Thornton. A notice has been displayed on Noticeboards informing residents when they can view the accounts. | | |
| 9.2 | Clerk informed the Council that all income/expenditure reconciles with Bank Statements, that the accounts have been emailed round to all Councillors for information and to be saved 'off site' as a back-up. | | |
| 9.3 | Clerk reminded Councillors that £30k funds were transferred to the PC from the Environment Agency, but nothing further has been received and no contact has been made with us. Clerk to send information on the funds to Cllr B Toon for her to seek guidance on and also to contact Dave Hughes. | Clerk to inform Cllr B Toon <i>See Clerks report</i> | ASAP |
| 10. | BEST KEPT VILLAGE | | |
| 10.1 | Three action points were decided on at a meeting which was quite well attended on 19 th September – that PC would enter the competition in 2018, that feedback and advice be sought from the BKV team on the village as it stands now, and that a presentation be prepared to take round to each organisation. | Clerk to write to BKV and prepare presentation pack <i>Complete</i> | ASAP |
| 10.2 | Some Cllrs thought there should be an entry in 2017 stating that a programme will need momentum to get going. Disagreement and discussion followed. As there was no consensus, a vote was undertaken with the following results. 2017 – 1 2018 – 10 Therefore it was decided that an entry would be made for 2018. | | |
| 10.3 | VISIT TO MAYOR'S CHAMBERS | | |
| 10.4 | The Mayor has invited Cllrs and their families to visit the town hall to view the Regalia and Chambers. As all Cllrs wished to attend, Cllr B Toon will arrange some dates. | Cllr B Toon | Before the next meeting |
| 11. | CLERKS REPORT | | |
| 11.1 | Planning applications | | |

| | <u>Note</u> | <u>Action</u> | <u>Deadline</u> |
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| 11.1 .1 | P/2016/01156 – no objection to this application, but a comment be made regarding maintenance of the hedge and an increase to the splay of the driveway. | Clerk to make comment | Complete |
| 11.1 .2 | P/2016/01207 – the house now fits with the scene currently. Nine mature trees to be removed in the plan which will impact on street scene, and it doesn't fit with the local plan. Chairman gave the opportunity for residents in attendance to speak about their objections. Residents were advised that objections should be made individually as they will carry more weight. Cllrs proposed that this application should be heard at a full Planning Meeting by ESBC. <i>Post Meeting Note: this request must come from a Ward Cllr, therefore Clerk has requested from Cllr B Toon.</i> | Clerk to make objections and request a full planning meeting. | Complete |
| 11.1 .3 | P/2016/01380 Cllrs have no objections to this application. | | |
| 11.1 .4 | P/2016/01378 as there is no report to refer to, Cllrs feel unable to comment. | Clerk to request further information <i>Requested</i> | |
| 11.1 .5 | P/2016/01366 as there is no report to refer to, Cllrs feel unable to comment. | Clerk to request further information <i>Requested</i> | |
| 11.1 .6 | P/2016/01239 – Cllr Wyatt declared an interest and therefore will not be commenting. The exact site is behind the bins near the front edge of the field. The activity centre will be for the use of the Scouts only, not the whole community. Cllrs had no objections to this application. | | |
| 11.1 .7 | 01107 – Flexible Generation Facility Cllr Gooding opening the discussion by standing by his comments which were copied into the Clerks Report. It was noted that the 'industrial package' will need a change of use from agricultural to industrial. The access off Tutbury Road, which would be fenced and landscaped will be visible as the site is high on the skyline. Detailed objections have been received from Mr Chinn who had concerns | Make relevant objections | Complete |

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| | <p>over fire risk and the number of visits which may be required to site. It is understood that other farmers in the vicinity turned down the offer of this on their land. Comment to be made that monitoring equipment should be placed on the housing estate and on the farm.</p> <p>Observations were received from the Civic Trust who are objecting. Tutbury Parish Council are also objecting.</p> <p>It was proposed that the Parish Council object and all Cllrs voted in favour on the grounds of change of use, not in local plan, elevated position and pollution.</p> | | |
| 11.2 | PLANNING DECISIONS | | |
| 11.2 .1 | All decisions were noted from the Clerks report, along with P/2016/01182 for replacement UPVC windows on Shotwood close, despite the PC objection. | | |
| 11.3 | NEIGHBOURHOOD PLANNING | | |
| 11.3 .1 | A meeting has been arranged for Monday 17 th October for representatives of the Council to meet with the Steering Group. | | |
| 11.4 | COUNCILLORS REPORT | | |
| 11.4 .1 | Cllr B Toon noted the gullies once again. | | |
| 11.4 .2 | Cllr J Toon noted that the street light on corner of Marston Lane and Church road needs to be cut free of tree growth. | Clerk to report to Highways <i>Issue raised</i> | ASAP |
| 11.4 .3 | Jacob Fowkes noted the disrepair of the tractor and trailer. | | |
| 11.4 .4 | <p>Cllr Wyatt informed the Council that John Deacon has been asked to remove the rest of the brown signs to the golf course and the 30mph sign being covered by trees.</p> <p>Cllr Wyatt questioned the painting of the disabled bay Elizabeth Ave.</p> | Clerk to contact Highways <i>Information requested</i> | ASAP |
| 11.4 .5 | Cllr Robson noted that the 13 trees which were transplanted to the entrance of the Jinnie trail need to be cleared of weeds. Cllr Robson will think about this and will shortly be holding another Orchard meeting. | | |
| 11.4 .6 | Cllr Sanderson informed the Council that the troughs have been removed to plant the winter displays. Approval was granted for the purchase of the | | |

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| | <p>plants and compost.</p> <p>Mr Gould has complained about a resident on Meadow Fields who has been cutting the hedge and grass next to his house. The Resident has been spoken to and Mr Deacon will be taking the hedge down to the level of the top of the fence line.</p> <p>An extra mow has been completed and another will be due at the end of October. It was noted that a selective cut instead of a full cut may only be required.</p> <p>A lamp post on Anslow Lane just after the cottages has a significant amount of ivy growth which will need removing.</p> | <p>Clerk to contact Highways <i>Reported</i></p> | <p>Before the next meeting</p> |
| | Standing orders were suspended at 2130. | | |
| 11.5 | ACCOUNTS FOR PAYMENT | | |
| 11.5 .1 | Accounts were approved and signed for payment by Cllrs Evans and Wyatt. | | |
| 11.6 | CORRESPONDENCE | | |
| 11.6 .1 | Mr Martin has requested approval to fund the Christmas Tree again this year. It will be around £125. Cllrs unanimously voted in favour. Mr Martin has had an offer of a Christmas Tree from a resident therefore it may cost less than the funds requested. | | |
| 11.6 .2 | Clerk to contact Anslow Parish Council to see if the Noticeboard is still available, a decision on where to site it can then be sought. | <p>Clerk to obtain</p> | <p>Before the next meeting</p> |
| 12. | ITEMS FOR NEXT AGENDA | | |
| 12.1 | <p>Website</p> <p>Parking on Station Road</p> | <p>Cllr Wyatt</p> <p>Cllr Brown</p> | |
| 13. | CONFIDENTIAL ITEMS | | |
| 13.1 | Clerk to ensure all agendas are included on the Noticeboards as soon as they are settled to ensure timescales are adhered to. Clerk to post dates for all future meetings. | <p>Clerk <i>Complete</i></p> | <p>ASAP</p> |
| 13.2 | Cllr Sanderson gave an update on the timescales from Mr Ridout. | | |