

Rolleston on Dove Parish Council - Minutes of Meeting

Minutes – Meeting held Monday 12th September 2016, 730pm

Location	Old Grammar School, Rolleston on Dove
Attendees:	Cllr Sanderson, Cllr Gooding, Cllr Robson, Cllr B Toon, Cllr J Toon, Cllr Evans, James Parslow (Youth Rep) Jane Bucknall Clerk 13 members of the Public were in attendance
Distribution:	Attendees + Website, Burton Mail, County Councillor Bob Fraser
Chairman:	Cllr S Sanderson
Next Meeting:	Best Kept Village Meeting September 19 th 2016, 7pm Parish Council Meeting October 10th 2016, 730pm

Purpose of Meeting: To discuss regular parish council business

AGENDA ITEMS

1. PUBLIC QUESTION TIME AND PRESENTATION OF PETITIONS
2. APOLOGIES FOR ABSENCE
3. DECLARATIONS OF INTEREST
4. MINUTES OF MEETING HELD ON 11th JULY 2016
5. REPORT OF COUNTY COUNCILLOR
6. REPORT OF BOROUGH COUNCILLOR
7. MATTERS ARISING FROM MINUTES OF PREVIOUS MEETING
8. VILLAGE WEBSITE
9. YOUTH REPRESENTATIVE
10. BONFIRES
11. COMMUNITY SPEED WATCH
12. COMMUNITY RESILIENCE
13. BANK RECONCILIATION
14. CLERKS REPORT DATED SEPTEMBER 2016
 - Item 1 – Planning applications
 - Item 2 – Planning decisions
 - Item 3 – Neighbourhood planning
 - Item 4 – Councillors Reports
 - Item 5 – Accounts for Payment
 - Item 6 - Income
 - Item 7 – Correspondence Received

	<u>Note</u>	<u>Action</u>	<u>Deadline</u>
	Chairman welcomed Members of the Public in attendance and also to James Parslow new Youth Representative at this his first meeting.		
1.0	PUBLIC QUESTION TIME AND PRESENTATION OF PETITIONS		
1.1	Mr Gawthorpe referring to planning application P/2016/00925 for a farm workers dwelling off Dovecliffe Road. Mr Gawthorpe was disappointed that Councillors had not objected to the application, or made comment. Cllr Sanderson commented that as an agricultural workers dwelling there are limited opportunities to object. When a previous similar dwelling was applied for there was very strong feeling amongst the whole village, and the Parish Council. The Civic Trust have objected to the application as they are concerned that the house will be sold on the open market once built, and had expected the PC to do the same. Cllr B Toon pointed out that assumptions should not be made on the future of the dwelling, and comments must be made only with the known facts at the time, and if the owners wished to sell the property on the open market a change of use would need to be applied for.	Cllr B Toon to enquire how long a farm workers dwelling has to remain as such before a change of use can be applied for.	
1.2	Mrs Gilbert raised the issue of fire on The Lawns last month and the loss of property. She pointed out that the area has fantastic recycling facilities,6 and therefore nobody should need fires or incinerators in back gardens. Cllr Sanderson pointed out that whilst he feels for Mrs Gilbert and her neighbours for the loss of property, it is a civil matter. However communication channels will be used to reiterate responsible use of fires, and full details of recycling opportunities.	Reminders of recycling and responsible use of fires to be placed on noticeboard website and facebook Clerk <i>Complete</i>	
1.3	Mr Martin pointed out that new bus time tables introduced by Midlands Classic sees the first four buses go to the hospital each morning, but nothing for the rest of the day, and no return service from the hospital.	Clerk to contact the company for	Before next meeting

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		a proposed change <i>Letter sent</i>	
2.	APOLOGIES FOR ABSENCE		
2.1	Cllrs Wyatt and Barnfield.		
3.	DECLARATIONS OF INTEREST		
3.1	None to note.		
4.	MINUTES OF PREVIOUS MEETING		
4.1	Agreed as a true and accurate record and were signed accordingly.		
5.	REPORT OF COUNTY COUNCILLOR		
5.1	No report provided, nor was Cllr Fraser in attendance.		
6.	REPORT OF THE BOROUGH COUNCILLOR		
6.1	Cllr B Toon explained that the format of the Neighbourhood Forum is to be changed to make funds accessible all year all round, rather than just at one point in the year. It is hoped that a celebration of Adam Peaty's Olympic Gold Medal will be organised. He has spent a lot of time signing autographs at Uttoxeter Leisure Centre already and the children taking part in the swimming gala said he was an inspiration to them.		
7.	MATTERS ARISING		
7.1	Trees on Knowles Hill. As no response has been received from the farm, a follow up letter be sent.	Clerk <i>Letter sent</i>	
	Paths on The Croft – Clerk to arrange a quote from Mr Deacon	Clerk	
7.2	The noticeboard by Starbucks still has out of date notices. Protocol for inclusion to be put in all.	Clerk <i>Complete</i>	
7.3	As no reply has been received from either Bellway or ESBC regarding Shotwood Close, follow up letters to be sent to both.	Clerk <i>Letter sent</i>	Before the next meeting
7.4	A mutually convenient date has not been agreed for the Steering Group and Parish Council Reps, therefore a date to be set and given to the Steering Group to attend.	Clerk	asap
7.5	The quote for the bridge repair has been forwarded to the loss adjusters for Brakes, but it was suggested that Dominic Stone may also be in a position to quote.	Clerk	
7.6	The driver of the van which allegedly knocked over a wooden post on The Croft has denied it was them. Mr Deacon to be asked to replace both posts – one missing and one damaged.	Clerk	

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7.7	As none of the blocked gullies have been addressed it was suggested that the Clerk write to the Highways Department each month until the matter is resolved.	Clerk <i>Letter sent</i>	
7.8	It was noted that CW Trees have addressed the trees on Brookside, and with the exception of a broken branch on the third tree down, all works have been completed and the invoice can be paid.	Clerk <i>Complete</i>	
7.9	Best Kept Village Competition meeting was discussed. It was agreed that the projector and laptop will be used to show the photographs taken by Cllrs Gooding and Robson. Agenda to be circulated and those organisations not responded will be contacted again to ensure a good turnout.	Clerk <i>Complete</i>	Before 19.9.16
	Due to the summer break, meetings with the Contractors will happen at the beginning of the Oct meeting		
	A replacement turntable will cost approximately £2k.		
	The white lines on Dovecliffe Road were discussed as a further complaint was received. Letter to residents explaining the reason behind the lines, and if the problem persists, double yellow lines will be considered.	Letter to residents Clerk <i>Complete</i>	asap
	The swinging log at Tafflands was removed due to misuse of the item by a group of youths. The incident was reported to the Police by Cllr Sanderson who attended the scene along with Mr Deacon. The item will be replaced now that the schools are back.	Mr Deacon <i>Complete</i>	
	Form to collect base data from ESBC has been submitted. Analysis to be provided to Councillors	Clerk	For October Meeting
	It was noted that the Village Gala was well attended.		
8	Village Website Carry forward to October Meeting when Cllr Wyatt is in attendance.	Cllr Wyatt	
9.	Youth Representative		
	Two candidates were in attendance. Cllrs will speak to each in turn in the second half of the meeting.		
10.	Community Speed Watch		
	Whilst the Parish Council will support the scheme, it will be down to volunteers to run. It was thought that Mr Adams had volunteered his services. The scheme will also be advertised through the Website, Rollestonian and Facebook	Clerk	Before the next meeting
11.	Community Resilience		
	Cllrs agreed that this scheme would be a good scheme for Rolleston and	Clerk to	

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	would fully support the contents. It was suggested that instead of a separate specific event, that something be included in Community Day.	inform Rachel Melvin. <i>Complete</i>	
12	Bank Reconciliation Carry forward to October meeting.	Clerk <i>Complete</i>	
13.	Clerks Report		
13.1	Planning Applications P/2016/01223 Cllrs object to this application requesting work be carried out on the tree rather than it being felled. A mature replacement must be planted if it is to be felled. P/2016/01156 Cllrs had no issues with this application. P/2016/01238 Cllrs made comment that as there are no pictures of the wall the tree is allegedly pushing over, it is impossible to make a judgement. Cllrs comment that the tree should be reduced rather than removed, or for a mature tree to be planted in its place should it be felled. P/2016/01042 Cllrs had no issues with this application. P/2016/01182 Cllrs had no issues with this application.	Clerk to make relevant comments <i>Complete</i>	
	Planning Decisions In addition to those noted in Clerks report P/2016/00918 (front porch at Caernarvon House) and P/2016/00955 (extension at 17 Marston Lane) have both been permitted.		
14	Councillors Reports		
	Cllr B Toon raised the issue of blocked gullies, as discussed previously in the meeting. Cllr J Toon raised the issue of an overgrown hedge along Church Road (also raised by Cllr Barnfield prior to the meeting). Clerk to write to the Homeowner. Cllr Gooding requested an update on the proposed changes to the Highway at Brookside. Clerk to contact Mr Green. Cllr Gooding also proposed that the large plant bed near the middle bridge is reduced in size and seeded. All agreed. Clerk to contact Mr Deacon. Cllr Gooding also requested a letter be sent to the owners of the cottages on Burnside to tidy the area if possible. Cllr Sanderson proposed that a letter is sent to residents along Station Road backing onto Brookside, explaining the intentions of BKV requesting their support by improving their side of the brook. Cllr Robson requested that items completed should be remove from the		

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	<p>outstanding issues report. Cllr Robson noted that the Christmas lights couldn't go ahead. He also noted gullies and asked about the Flood Forum meeting which is to be held the following evening. He is dismayed that the Brookside Hotel is being targeted by vandals, and youths had been found inside the building. Clerk to contact the owner to discuss any progress to halt the deterioration of the building.</p> <p>Cllr Sanderson pointed out maintenance concerns at Elizabeth Ave, including the football net, the railings, steps on the slide, the roundabout, graffiti, moss on safety area and under seats (benches in playground, one rotting). Cllr Sanderson also noted no action on The Croft paths, and a burnt patch of grass on The Croft. It was suggested that it may have been metal detectorists again. Clerk to issue another note forbidding the activity. Cllr Sanderson also noted the missing posts on The Croft. Finally Cllr Robson requested Mr Gould spray the orchard. All Cllrs were in agreement. Mr Gould has also suggested the hedge may need to be lowered to allow more light.</p>		
	In addition to the correspondence noted in the Clerks report, an email was tabled from Rolleston Football club who is interested in making improvements to the facilities at Craythorne Playing Fields. It was suggested that ex-Parish Cllr Kay Simnet may know of funds or schemes they could apply to. Clerk to suggest this to the Football Club.	<i>Complete</i>	
	Items For Next Agenda		
	<p>Website</p> <p>BKV</p> <p>Bank Reconciliation</p>		
	The Chair thanked the members of the Public for their attendance, and they left at this point.		
	Mr Jacob Fowkes and Mr Ben Harland were informally interviewed for the second position of Youth Representative by the Councillors and a vote followed in which Jacob was the successful candidate.	<p>Clerk to inform both of the outcome</p> <p><i>Complete</i></p>	asap
	Mr Eric Brown was interviewed by the Councillors and accepted by Councillors	<p>Clerk to inform Mr Brown</p> <p><i>Complete</i></p>	asap
	Standing orders were suspended at 2130.		
	It was noted that another young person had been present at the meeting	Clerk to	asap

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	and it was agreed that all four young people present should be found roles if possible to keep them interested in the PC.	contact all <i>Complete</i>	
	<p>Quotes received from Mr Deacon</p> <p>Painting of the play equipment accepted, without anti graffitt coating.</p> <p>Repair to slide, swings and basketball net accepted.</p> <p>Mr Deacon to also reinstate the swinging log at Tafflands.</p> <p>Clarify final quote with Mr Deacon that he takes each panel away from site to re-weld all welds, and repaint. And also to cost a replacement for the entire fencing.</p>	<p>Clerk to inform Mr Deacon</p> <p><i>Complete</i></p>	asap
	<p>Midlands Rural Housing</p> <p>The Chair gave an update about the complaint. Clerk to be interviewed 23rd September, Chairman and Vice Chair to be interviewed afterwards.</p> <p>All present agreed that the actions taken by the Parish Council were agreed by all and reasonably in response to the complaints received.</p>		