

ROLLESTON ON DOVE PARISH COUNCIL

**MINUTES OF THE PARISH COUNCIL MEETING HELD ON
MONDAY 14th DECEMBER 2015**

PRESENT

Cllr S Sanderson
Cllr B Gooding
Cllr A Evans
Cllr B Toon
Cllr M Robson
Cllr J Wyatt

Jane Bucknall (Clerk)

69. PUBLIC QUESTION TIME AND PRESENTATION OF PETITIONS

One member of the public was in attendance, but no questions or petitions.

70. APOLOGIES FOR ABSENCE

Apologies have been received from Cllr J Toon, Cllr J Barnfield.

71. MINUTES OF MEETING HELD 9TH NOVEMBER

Cllr Wyatt was in attendance, minutes to be amended.

72. DECLARATIONS OF CONFLICTS OF INTEREST

None.

73. REPORT OF THE COUNTY COUNCILLOR

No report received, nor was Councillor Fraser in attendance.

74. REPORT OF THE BOROUGH COUNCILLOR

Brook Hollows trees which may or may not be in poor condition, along with a fallen tree are to be reported on Friday at a meeting with Andy Mason, and by then we should know about the Lottery Bid.

Wall down Marston Lane it on the pavement, knocked the door but no one in we think number 11. Clerk to write as it is a danger in the dark.

During January Arthur Bailey will be holding a coffee morning with the support of the WI. This should be publicised on Facebook and Twitter. **Clerk to Action.**

Complete

Garage on Burnside was passed with a condition that it should be rendered and painted. It was agreed that the PC should object further and send a picture from the other side of the road showing that it clearly can be seen. **Clerk to Action.**

Complete

Gladmans have stated that the development on Craythorne Road will not include any provision to improve the road as they believe there won't be much pedestrian traffic walking in the direction of Rolleston. A letter has been sent from the PC that this will not be the case as families with young children are likely to walk to the various park and playing fields.

Councillor Toon confirmed that Glenville Farm development has been passed.

Councillor Toon passed on thanks from her Daughter for the letter sent.

75. MATTERS ARISING

Letter to the club regarding the defib machine – reply received. Also received call from the Burton Mai on this subject. Clerk to write back stating that we thank them for the training, that the outside housing is costly, but to suggest that a sign is placed on the outside stating where to find the machine should it be needed (and that the PC would pay for this as necessary). Clerk to advertise these on facebook too. **Clerk to Action.**

Complete

A reply has been received from Highways stating that the land at the side of Knowles Hill is private land. However this is disputed by the PC and they need to address the branches overhanging the road. **Clerk to action.**

No reply as yet with regarding speeding measures. **Clerk to Action.**

Photographs and a letter sent to Highways which clearly show standing water and some full of leaves.

Cllr Robson attended the Recreational sub-committee, and should in future be included in the committee. **Clerk to Action.**
Complete

Quotes in for Elizabeth Avenue have now been received and will be discussed later in the meeting.

The curb on bridge by the Spread Eagle has had a very crude repair completed and Highways have closed the case. Clerk has asked for this to be addressed again by them as they have not replaced the stone. **Clerk to Action.**
Complete

It was noted that Dominic Stone could do the kerb as well as the Lychgate, but it is Highways responsibility.

The Christmas lights have been installed but all are disappointed with the quality of them and Clerk will be returning them. Clerk had attended a meeting where Christmas Lights were discussed and suggested it needed to be on the agenda much earlier in the year, with the assistance of the Recreational Sub-Committee. **Clerk to Action.**

Road sign cleaning has still not been completed. **Clerk to Action.**

Reply has been received from Highways/open spaces and they state that they didn't complete the work. Clerk has no information about when/who replaced the gate. Cllr Wyatt remembered that the previous Clerk sent a thank you letter to whoever it was. **Clerk to Action.**
Complete

Clerk has sent the email expression of interest to be included in the Best Kept Village competition. All to bring ideas back to the January meeting on how to engage organisations and individuals in the village. Judging is May-July therefore this will form an agenda item at each meeting until then. **All to action.**

Cllr Wyatt has suggested some different wording for the Memorial policy. **Clerk to Action.** Clerk also noted damage to the Memorial Tree on the croft.
Complete

It was noted that a Guidance sheet needs to be written to allow Councillors to sign up to Twitter should they wish. It was agreed to ask Arthur Bailey to complete this item. **Arthur Bailey to Action.**

Cllr B Toon photo needs to be addressed on Facebook. **Clerk to Action.**
Complete

Cllr Robson attended the Emergency Planning training and was told that Emergency Planning was the responsibility of the Borough Council. This needs to be clarified with William Reed as his presentation did not make this clear. **Clerk to Action.**

No information from Secretary of State has been received as yet, however Cllr B Toon has received an email saying it was to be deferred again, with no date given for the decision. Nothing can be done with the NHP until the decision is made. The Local Plan was passed therefore Plan A of the NHP cannot be used. The Steering Group have agreed this strategy.
Thank you for refreshments.

76. CLERKS REPORT

1. Planning Applications

Two applications were discussed outside the meeting.

P/2015/0153020 - Reduce height of a conifer tree by 50% and relieve end weight of lower branch on a Scots Pine tree by removing 2 metres or to the nearest suitable union point. 20 Station Road
Cllrs had no objection to this application.

P/2015/01572- Reduce height of a conifer tree by 50% and relieve end weight of lower branch on a Scots Pine tree by removing 2 metres or to the nearest suitable union point. Kimberley, Church Road.
Cllrs had no objection to this application.

P/2015/01043 – 35 Beacon Drive Erection of single storey rear extension conversion of dining room to a garage and erection of detached garage and store.
Cllrs have no objection to this application.

P/2015/01634 – 71 Hall Road Demolition of existing garage and erection of a single storey rear extension and attached garage.
Cllrs have no objection to this application.

2. Planning Decisions

Cllrs noted the contents of the Clerks report.

The solar farm on Marston Lane has also been approved. The approval is subject to a lot of traffic management conditions – copied to Councillors.

3. Councillors Reports

Cllr Toon

The hole in the grass by the bridge still to be repaired.

Cllr Gooding

Cllr Gooding is still concerned with Brookside kerbs, and the footbridge. Discussions followed regarding widening the road. It was agreed that Cllrs Sanderson, Wyatt and Gooding to walk this area of the village ahead of the January meeting and agree a scheme of work. **Cllrs Sanderson, Wyatt and Gooding to action.**

Complete

Cllr Robson

Orchard meeting notes on website along with a map. A plea for Seeds etc. has been successful. It has been discovered that the fruit tree species are not what was sold to Mr Edwards who has written to the suppliers. Thanks to Mr Martin for clarifying this. Another meeting is to be held in March. Quote for the hedge is in which will be discussed later in the meeting. Mr Gould can be contacted for tree whips to fill the hedge. Further contributions welcome, Please spread the word.

As the species are not what we thought, people donated money and planted specific trees, therefore over time they will be changed. It was agreed to promote the orchard for memorial trees as the requests come in.

Thanks to Cllr Robson for taking this forward.

Cllr Wyatt

Burnside and Brookside (by the Spread Eagle) silting building up which needs reporting to the Environment Agency again. **Clerk Action.**

Complete

Cllr Sanderson

Gullies already mentioned. Well done RODSEC for the carols around the tree. £550 collected for the Salvation Army.

4. Accounts

All invoices were signed as approved for payment.

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|---------------|---------|
| Jane Bucknall | £451.48 |
| (Salary) | |

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|-------|------|
| HMRC | £113 |
| (Tax) | |

| | |
|-----------------------|--------|
| Jane Bucknall | |
| (Phone and Broadband) | £42.90 |

John Deacon

| | |
|---|---------|
| (Environmental Contract) | £760.80 |
| Phil Gould (Mowing Contract) | £1090 |
| Rolleston Civic Trust (Rollestonian Print Costs) | £608 |
| East Staffordshire Borough Council (Reimbursement of Cost of Election) | £103.56 |
| Jane Bucknall (Reimbursement of Christmas Lights purchased from The Solar Centre) | £126.04 |
| John Deacon (Buffer stop work) | £240 |
| Midshires (copier charges) | £32.78 |
| Barnett Tree Services (Christmas Lights installation) | £90 |
| Mr Martin (Reimbursement of Christmas Tree) | £125 |
| Mr Hill (Reimbursement of Rollestonian Costs) | £609 |

Quotes were approved from Mr Deacon for the work on Elizabeth Avenue and the Hedge in the Orchard. However it was noted that the path on the Jinny Trail should be Mr Deacon's priority.
Clerk to Action also finding out how much time each job will take and timeline for Mr Deacon jobs.

5. Correspondence Received
 Cllr Sanderson has agreed to chair RODSEC AGM.
 £30,000 will be transferred to the PC from the Environment Agency for flood works, once an agreement has been signed.
 It was agreed that we do not need to join the Burton Civic Society as invited.
 Ice-buster initiative will not be taken forward as the village already has this type of arrangement in place on an ad hoc basis. It was noted however that the grit bins will need checking before the worst of the weather sets in. **All to Action.**
 Update on the bells – all the work is done will be good for the next 100 years.
6. Councillor Recruitment
 ESBC have now stated the PC can co-opt members if we want to but no one has come forward. Repeat article in the Rollestonian which was published in previous years.
7. Memorial Policy
 Discussed and wording agreed, policy approved by all.

77. ROSPA ACTION PLAN

All proposed actions were agreed as tabled.

78. COMMUNITY PATHS INITIATIVE

It was agreed the funding should be used to amend the current walks leaflet and produce an insert for the Best Kept Village. Plus a section about reporting feedback etc.

79. ITEMS FOR THE NEXT AGENDA

Village Upkeep

Elizabeth Avenue Play Area
Best Kept Village
Precept
Projects for a wish-list/ring-fencing

Cllr Sanderson thanked all for their attendance and the meeting concluded at 9:30pm.