

ROLLESTON ON DOVE PARISH COUNCIL
CLERK'S REPORT MONDAY 5th OCTOBER 2015

1. PLANNING APPLICATIONS

P/2015/01321 – Crown Reduction by 20% and reducing end weight by up to 2.5m. Ivy Cottage, Chapel Lane

P/2015/01336 – Felling of one Scots Pine and one Silver Birch. Birch End, Hall Grounds

P/2015/01288 – revised scheme for front, rear and side extension with rear balcony. Amarah, Hall Grounds

P/2015/01107 – Erection of a part single storey, part two storey side extension. 87 Station Road

P/2015/01319 and 01414 – Conversion of shop to form dwelling house including demolition of existing timber framed store to facilitate the erection of part two-storey and single storey rear extension to form garden room and en-suite plus the listed building consent. Barn Farm Stable, Chapel Lane

2. PLANNING DECISIONS

The following applications have been approved:

P/2015/011551 Crown Reduction of Sycamore and Maple.

3. COUNCILLORS REPORTS

Councillors will be invited to make their reports to the meeting.

4. ACCOUNTS FOR PAYMENT

BACS

Mrs J Bucknall	£446.26
Salary	

HMRC	£111.60
NI	

Mrs J Bucknall	£42.18
Phone and Broadband	

Mrs J Bucknall	£25.58
Mileage	

Grant Thornton	£360
External Audit Fee	

East Staffordshire Borough Council	£725.40
Bins and Road Sweeping	

Phil Gould	£1090.00
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Grass Cutting

Barnett Tree Services Jinny Trail tree removal	£800
John Deacon Environmental Contract	£760.80
John Deacon Jinny Trail Path Preparation	£984
John Deacon Materials for play area painting	£199.76

Cheques

Royal British Legion Donation for Wreath	£50
St Marys Church Bells Fund	£150
St Marys Church Picture for donation to Hospital League of Friends	£50
<i>Glenwood Printing (Already signed outside of the meeting as payment on collection) Village Walks Leaflet</i>	<i>£254</i>

5. CORRESPONDENCE RECEIVED

Letter from Sylvia Martin regarding the Advent Period and Christmas Trees in the Church. The letter was received after the first meeting was held. Application form attached should the Parish Council want a tree decorated?

Notice received from the Primary School regarding dates that they wish to use Elizabeth Avenue Playing fields for car parking. Copies have been given to Phil Gould and John Deacon for their information.

I have confirmed that the proposed changes to the mobile/travelling library provision will affect Rolleston if carried out. The change will be to a fortnightly service and the bus would only be on site until 645pm.

Letter received from Mr and Mrs Reilly at Brindle Cottage, Beacon Road regarding fencing, and the gate to their land. Notes of a meeting held previously with Mr and Mrs Reilly attached.

Footpath Leaflets received from the printers, a stock has been left at Starbucks, and copies have been placed on noticeboards. PDFs expected for the website shortly.

More information regarding the installation of Christmas Lights received – if the lights are completely on Parish Council land, no licence is required. This would mean solar lights. Do I have permission to send off for some to check the brightness and quality?

I have booked myself onto a course covering budgeting and precept. (Permission granted beforehand by Cllrs Sanderson and Wyatt).

Over the last few weeks I have been giving and receiving advice from various Parish Council Clerks in the area, and we have proposed that we may start meeting to discuss process, procedures and a basic 'open forum' to assist each other.

Phone call received from a resident of Meadow View concerned about the amount of dog fouling in the area and the signs requesting owners pick up after their animals.

Acknowledgements received from Highways Agency about all faults reported – no work carried out as yet.

Acknowledgement and solution received from the Environment Agency regarding the 'Island' under the footbridge, Brookside. Enclosed for information.

6. **BANK RECONCILIATION**

	Q2 ending 30.9.15	
Opening Balance	23921.02	8893.4
	32814.42	
Payments	12772.22	
Receipts	24348.29	
Closing Balance	20489.71	23897.83
	44387.54	

Closing balance matches bank statements.

7. **MEMORIAL POLICY**

Draft policy attached for comment/adoption by Councillors.

8. **PARISH COUNCILLOR RECRUITMENT**

As we have now lost three councillors this year, do councillors believe we should be proactive to try and fill the gaps?

Quorum is four, currently we have eight Councillors.