

ROLLESTON ON DOVE PARISH COUNCIL

**MINUTES OF THE PARISH COUNCIL MEETING HELD ON
MONDAY 10th NOVEMBER 2014**

PRESENT

Cllr J Toon, Chairman
Cllr J Barnfield
Cllr B Gooding
Cllr S Sanderson
Cllr K Simnett
Cllr B Toon
Cllr C Warren
Cllr J Wyatt
Mr. A Bailey
Mrs H. Light, Clerk

Five members of the public and a representative from the Burton Mail were in attendance.

54. PUBLIC QUESTION TIME & PRESENTATION OF PETITIONS

There were no public questions or presentations of petitions.

55. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr Adams, Cllr Evans, and Cllr Robson. It was noted that Cllr Barnfield and Cllr Sanderson would be late joining the meeting.

56. TO RECEIVE DECLARATIONS OF INTEREST

There were no declarations of interest.

57. MINUTES OF THE MEETING HELD ON 13th OCTOBER 2014

The minutes of the previous meeting were signed as true record.

58. REPORT OF COUNTY COUNCILLOR

Councillor Fraser did not attend the meeting.

59. REPORT OF BOROUGH COUNCILLOR

Councillor Toon did not have anything to report.

60. MATTERS ARISING FROM MINUTES OF PREVIOUS MEETING

Page 31: The clerk advised that two applications had been approved for £1,000 each towards the purchase of defibrillators for Rolleston Cricket Club and Rolleston Club.

54:7: It was clarified that this was in relation to the lock on the boundary gate.

54:13: It was noted that only three priorities could be submitted and therefore on recommendation of ESBC, the application for the goal posts had been withdrawn and that a joint application would be submitted by the PC and ESBC for project work within Brook Hollows.

61. CLERKS REPORT DATED 3RD NOVEMBER 2014

1. PLANNING APPLICATIONS

Members commented on the following planning applications:-

P/2014/01383 Erection of single storey front and rear extensions and erection of a pitched roof over existing flat roofed garage to the side, 57 Beacon Road.

Members had no objections to this application.

P/2014/01199 Conversion and alterations to an existing outbuilding to form dependant relative accommodation, Cross Farm, Cross Lane.

Members had no objections to this application.

P/2014/01397 Crown thinning of one Walnut tree (*Junglans regia*) and one Norway Maple (*Acer platanoides*) by 10% (T46 & T43 of TPO 24), Hilltop, South Hill.

Members had no objections to this application.

2. PLANNING DECISIONS

Members noted the details of this item from the Clerks Report.

3. NEIGHBOURHOOD DEVELOPMENT PLAN (Clerks Report, Item 4)

Members noted the details of this item from the Clerks Report.

4. COLLEGE FIELDS PLANNING APPEAL (Clerks Report, Item 5)

Members noted the details of this item from the Clerks Report.

5. EAST STAFFORDSHIRE LOCAL PLAN EXAMINATION (Clerks Report, Item 6)

The clerk advised that she had circulated the final position statement for consideration and that comment was required by 13th November so that any modifications could be made and the document submitted by noon on 14th November.

It was noted that there were two further days that the Parish Council were scheduled to attend, which included sessions on development allowance and individual strategic allocations.

6. BROOK HOLLOWES

Members noted the details of this item from the Clerks Report. It was noted that a consultant had been appointed by ESBC and that a site survey had now taken place, with the reports awaited.

Cllr B Toon advised that there had been an issue identified with sewage entering the Brook at the rear of Brook Hollowes and that this was being investigated by ESBC who in turn had reported the incident to the Environment Agency.

7. JINNY TRAIL

Cllr J Toon reported on the meeting held between Rolleston and Stretton Parish Councils. A copy of the minutes will be held in the minute book for future reference.

Mr Baker made the following report:-

“We should have enough Lottery funding remaining to complete the edging of the north bound platform and re surface. It is planned that John Deacon will carry-out this work next spring. In the meantime the monthly working parties will further excavate the foundation of the booking hall and use existing bricks to footprint this building. We are now in possession of the actual floor plan, also an earlier track plan, both will be re-drawn in a presentable manner and added to the archive. Another proposed task for the working parties is to prune ivy and other weeds from the cattle and milk dock facing walls. We believe these walls are not in good condition and, if left unattended, some Walford Road back gardens could fall on to the Jinny Trail. We would be grateful if the PC would permit the sowing of wild flower seed on the grass area in front of the site on Station Road”

“My wife and I represent the project at “In Bloom Federation meetings”, it has been suggested that the project is entered into “Britain in Bloom” community competition next year, this is judged by RHS personnel. Every entry receives an award of some calibre. Please approve. We also wish that the project will also be included in the Festival of Gardening to be staged at the Market Hall 27th June next year. Please approve”.

Cllr Wyatt proposed, Cllr Simnett seconded and it was unanimously agreed to support the competition submissions. It was agreed that the walls should be looked at as a collective.

Cllr B Toon formally thanked Mr Baker and TREATS for the work that they had undertaken on the trail and congratulated them on the success of the project.

8. SHOTWOOD CLOSE OPEN SPACE (Clerks Report, Item 14)

Discussion took place around the history of this subject and it was agreed to discuss this item further in the confidential part of the meeting.

9. COUNCILLORS REPORTS

Cllr Toon: advised that she had received reports of increased dog fouling.

Mr Bailey: reported a broken tree branch at the top of Knowles Hill/Beacon Road junction.

Cllr Gooding: Advised of sewage in the Brook along Brookside. It was noted that this was part of the bigger issue relating to sewage entering Brook Hollows and was currently being investigated by the Environment Agency.

Cllr Wyatt: advised that one wheel of the Tractor & Trailer needed to be screwed back on and one wheel was in an unusable state. It was noted that the kissing gate needed to be reinstalled and that there was a large amount of evidence that Tafflands was being used as a drinking area.

Cllr Wyatt: advised of a complaint he had received following the extension of a house on The Lawns and the perceived issues that were being caused by vehicles parking on the corner as a result of the development. It was agreed to report the issues to SCC highways for investigation.

Cllr J Toon: It was reported that the footway at the top of Beacon Road was in very poor repair

Cllr J Toon: reported the nettles on the bank along Burnside and the weeds coming onto the footway.

Cllr J Toon: reported that two lampposts on Marston lane are out of order.

10. ACCOUNTS FOR PAYMENT

It was resolved that the accounts below should be paid and by the following payment methods:-

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HM Revenue & Customs (Tax & NI)	2803	£61.06
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The Poppy Appeal (Wreath for Remembrance Service)	2804	£50.00
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Cash (Petty Cash)	2805	£100.99
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St Marys Church (Room Hire Dec 13 – Dec 14)	2806	£450.00
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Cllr B Toon and Cllr Warren signed the corresponding cheques and invoices.

BACS

Mrs. H Light (Salary)		£788.54
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Mrs. H Light (Telephone & Internet)		£44.23
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Mr. J Deacon (Environmental Contract)		£478.48
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Mr. J Deacon (Play Areas Contract)		£261.00
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Mr. J Deacon (PC appointed Jinny Trail works)		£600.00
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Mr. J. Deacon (Jinny Trail grant works)		£3303.84
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JRB Enterprises (Dog Waste Bags)	£132.90
Mr N Barnett (Blue Cedar Tree, Spread Eagle Island)	£350.00
Manor Park Nurseries (Invoice Number 7884 less £25.20 overpayment)	£67.30
Mr R Bush (Web/Hosting fees)	£50.80
Mr. P Gould (Mowing Contract)	£853.33
Rainbow Waste (Bin emptying)	£255.48

11. CORRESPONDENCE RECEIVED

Members noted the details of this item from the clerks report.

12. ITEMS FOR THE NEXT AGENDA

Cllr Wyatt asked for 2015 capital expenditure to be added to the December agenda. (Clerks Report, Item 3)

The Chairman moved that due to the confidential nature of the business to be transacted that the Public and press should be excluded for the remainder of the meeting.

Cllr Sanderson and Cllr Barnfield joined the meeting.

13. MOWING & ENVIRONMENTAL CONTRACTS (Clerks Report, Item 12)

It was agreed that members should review the existing contracts to see if there were any anomalies or items that needed to be added/rectified prior to them being put out to tender. It was agreed that the advert should be placed in the Burton Mail at the beginning of January, with a closing date of the end of January 2015 to allow for a decision to be made at the February Parish Council meeting.

14. CLERKS RESIGNATION (Clerks Report, Item 13)

It was agreed that the post should be advertised on the School newsletter and the closing date for applications to be extended until Monday 24th November. An interview committee was agreed of Cllr Wyatt, Cllr Simnett, Cllr B Toon, the Chairman and Vice Chairman.

Discussion took place on the advertisement being placed on Linkedn and Cllr Wyatt agreed to investigate this.

15. STATION ROAD BUS SHELTER

Cllr Adams proposed, Cllr Sanderson seconded and it was unanimously agreed that subject to 50% grant funding being secured from ESBC to proceed with Option 2 in the quotation provided by Dominic Stone, Bottle Kiln Design.

Cllr Gooding asked for details on the specification with regards to materials to be used and it was agreed that Cllr Gooding should relay any questions that he would like answering with regards to the specification to the clerk who would liaise with the contractor.

CHAIRMAN