

ROLLESTON ON DOVE PARISH COUNCIL
CLERK'S REPORT TO MEETING TO BE HELD ON
MONDAY 10TH NOVEMBER 2014

1. PLANNING APPLICATIONS

The following application has been received for consideration:-

P/2014/01397 Crown thinning of one walnut tree (*Junglans regia*) and one Norway Maple (*Acer platanoides*) by 10% (T46 & T43 of TPO 24), Hilltop, South Hill

P/2014/01383 Erection of a single storey front and rear extensions and erection of a pitched roof over existing flat roofed garage to the side, 57 Beacon Road.

P/2014/01199 Conversion and alterations to an existing outbuilding to form dependant relative accommodation, Cross Farm, Cross Lane.

It was necessary to comment on the following application outside of a meeting:-

P/2014/01030 Erection of a new roof over existing dwelling and proposed extension including raising of the roof height, erection of a two storey side and rear extension and continuation of canopy across the front elevation, Hillbrae, 24 Lodge Hill.

Members had no objections to this application.

P/2014/01343 Felling of 1 Yew Tree, The Spinney, Church Road

Members had no objections to this application.

P/2014/01294 Felling of 5 Elder trees, lightly prune and crown lifting of 2 yew trees to 1.2m above ground level, lightly prune and remove up to 3 lower branches from 1 beech and 1 hazel tree (TPO 1), The Spinney, Church Road.

Members had no objections to this application.

2. PLANNING DECISIONS

The following planning applications have been approved:-

P/2014/00581 Erection of part two storey, part first floor extensions to left and right wings of the existing pavilion, Rolleston Cricket Club.

P/2014/01079 Felling of 1 Laurel tree and 1 Crab apple tree and removal of up to 20 branches from 1 Laurel tree which overhangs the cemetery boundary (W12 of TPO1), Rolleston Cemetery, Fiddlers Lane

P/2014/01093 Installation of vehicular access and pedestrian gates, Home Farm Barns, Church Road.

P/2014/00953 Replacement of 9 wooden windows with UPVC, 6 Shotwood Close

P/2014/01209 Replacement of front and rear doors, 9 Shotwood Close

P/2014/01232 Retention of a temporary shop unit with external ramp for the co-op, Rolleston scout Group, Station Road

3. NEIGHBOURHOOD DEVELOPMENT PLAN

To date, there is nothing further to report on this item.

4. COLLEGE FIELDS PLANNING APPEAL

To date, there is nothing further to report on this item.

5. EAST STAFFORDSHIRE LOCAL PLAN EXAMINATION

Cllr Adams and Cllr Barnfield will be invited to update members with regards to this item.

6. BROOK HOLLOWES

The following email was received from Mr Hovers, ESBC on 17th October:-

Following up on our meeting yesterday these are the key points I believe we agreed. These are not in order of priority and some items may need phasing in over a period of time. As items progress Andy and I will keep you updated.

- Supply RPC with a copy of the maintenance contract schedule for Brook Hollows
- Remove vegetation and growth from the both sides of the weir walls
- Examine and repair the weir wall if required
- Write to Rolleston Civic Trust to confirm the position with volunteers working in Brook Hollows (which was emailed this morning)
- Where appropriate look at removing self-set trees and dead branches in the water
- Organise a consultant visit to look at the opportunities and implications for de-silting the Brook Hollows. Andy has spoken with a company this morning and is awaiting a date for a site survey which will be sent to him next week.
- Liaise with the neighbourhood working team to look at the options for sourcing funding for community driven projects at Brook Hollows

As discussed, we welcome public support to help us fully achieve our maintenance responsibilities, therefore if any general maintenances issues need our attention on Brook Hollows, please contact, Phil Lawford (phil.lawford@eaststaffsbc.gov.uk 07966342199 or Zoe Belcher (zoe.belcher@eaststaffsbc.gov.uk 07966342202)

If there is anything you think I have missed then please let me know. Meanwhile, please contact myself or Andy Mason if you need any further information as we progress this work.

The following email dated 17th November has been sent to Rolleston Civic Trust from Mr Hovers, ESBC:-

Following a productive meeting with Rolleston Parish Council regarding Rolleston Brook Hollows, I feel that it is important to write to you to clarify the Borough Council's position on the Civic Trust volunteers working on the site. Contrary to what is believed, the Borough Council would welcome the Civic Trust volunteers working on the site. There are number examples across the Borough where community groups have worked on Council owned land for the benefit of the local area

There is small number of "red tape" issues that we would need to resolve, such as risk assessments, but my officers and I would be able to provide help and guidance on this process.

I hope this e-mail goes some way to resolve an item that has been a source of frustration for the Society, Parish Council and the wider village.

Attached for information, are copies of the maintenance schedule for Brook Hollows and ESBC Tree Policy. It is understood that the consultant was scheduled to undertake a site visit on 29th October.

BROOK HOLLOWES (continued)

The following update was received from Mr Hovers on 4th November:-

Our contractor is due to start work in the Hollows on Monday, November 10th. These works, listed below, are focusing on the more formal part of the Hollows and are an attempt to improve the view to and of the weir as articulated by the Parish Council at our recent meeting. The more informal woodland area to the rear of the weir, we will look to deal with over phased programme of works over forthcoming years. This is currently being planned out.

Scope of Works:

- Clear brambles and vegetation from either side of waterfall below bridge. Leaving some growth away from wall edge to deter trespass
- Crown raise all trees overhanging water to a height of approximately 3 meters and clear all low vegetation to ground level
- Fell all self-set trees around the waters edge. (there is no vehicular access to some of the area so logs may need to be habitat piled and brash dragged and removed.
- Remove all vegetation on the island apart from the main trees where the Ivy will be severed at ground level. The woody shrubs and growth will be removed and finally a brushcutter will be run over the island for the brambles/ stingers etc.
- Remove any logs and major branches from within the water that is stopping the flow
- Cut back all growth along road frontage behind the wooden railing and to a height of 3 metres
- Fell the ivy covered tree interfering with the light and signage on Burnside
- Fell all small shrubbery and Elders from growing around the base of the trees within the areas discussed
- Coppice multi stemmed willow closest to road junction from water's edge
- Crown raise all trees remaining to a height of at least 2.5 meters within this woodland area

7. JINNY TRAIL

A meeting took place with Stretton Parish Council on Monday 20th October. Attached for information is a copy of the minutes.

8. SHOTWOOD CLOSE OPEN SPACE

The following email dated 4th November has been received from Mr Hovers, ESBC:-

Thanks for the information you sent through, I now have had feedback from our Legal team. Unfortunately, there is no provision in the section 106 agreement for the £10,000 to be passed to Rolleston Parish Council. However, there is a potential way forward, but there are probably some legal costs that RPC will incur should you wish to pursue the option. A formal variation can be made that will need to involve our planning team and the developers Bellway, which transfers the money and responsibility to RPC.

9. COUNCILLORS REPORTS

Members will be invited to make a short report on any items that they have either dealt with or been approached with regards to since the last meeting.

10. ACCOUNTS FOR PAYMENT

The following invoices have been received for payment:-

CHQ

HM Revenue & Customs (Tax & NI)	2803	£61.06
Royal British Legion (Wreath for Remembrance Service)	2804	TBC
Cash (Petty Cash)	2805	£100.99
Rainbow Waste (Bin emptying)	2806	TBC

BACS

Mrs. H Light (Salary)		£788.54
Mrs. H Light (Telephone & Internet)		£44.23
Mr. J Deacon (Environmental Contract)		£478.48
Mr. J Deacon (Play Areas Contract)		£261.00
JRB Enterprises (Dog Waste Bags)		£132.90
Mr. N Barnett (Blue Cedar Tree, Spread Eagle Island)		£350.00
Manor Park Nurseries (Invoice Number 7884 less £25.20 overpayment)		£67.30
Mr. R Bush (Web/Hosting fees)		£50.80
Mr. J Deacon (Jinny Trail – Grant)		£3303.84
Mr. J Deacon (Jinny Trail, PC appointed works)		£600.00
Mr. P Gould (Mowing Contract)		£853.33
St Marys Church (Room Hire Dec 13 – Dec 14)		£450.00
Local World (Burton Mail Advert for Clerk vacancy)		£332.40

11. CORRESPONDENCE RECEIVED

Copy of Tutbury Parish Council minutes

Correspondence from Mr Chinn (circulated electronically)

Correspondence from Mr Anderson re proposed Tutbury Farmers Market (circulated electronically)

Correspondence from Community Council of Staffordshire re details of Best Kept Village Competition 2015 (information attached for consideration)

Correspondence from Mr Hill with regards to Elizabeth Avenue Play area, Anti-Social behaviour (circulated electronically)

Correspondence from Environment Agency with regards to flood aware campaign. (circulated electronically)

Correspondence from Mr Hughes, SCC, Flood Resilience Officer (circulated electronically)

Correspondence from Staffordshire Parish Councils Association re membership.

12. ITEMS FOR THE NEXT AGENDA

Members will be invited to submit items for the December agenda.

The Chairman will move that due to the confidential nature of the business to be transacted that the Public and press should be excluded for the remainder of the meeting.

3rd November 2014