

ROLLESTON ON DOVE PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING HELD ON
MONDAY 13th OCTOBER 2014

PRESENT

Cllr J Toon, Chairman
Cllr S Adams
Cllr J Barnfield
Cllr A Evans
Cllr B Gooding
Cllr M Robson
Cllr S Sanderson
Cllr K Simnett
Cllr B Toon
Cllr C Warren
Cllr J Wyatt
Mr. A Bailey
Mrs H. Light, Clerk

Three members of the public, County Councillor Fraser and a representative from the Burton Mail were in attendance.

47. PUBLIC QUESTION TIME & PRESENTATION OF PETITIONS

Mr Chinn advised that Cllr Barnfield had not contacted him as suggested on Item 46:6. Cllr Barnfield apologised for this and advised that he had been unable to do so, due to time constraints but that he had encouraged people that he knew to sign the petition. Mr Chinn advised that it was now on ESBC website as an e-petition and the e-petition was around 100 signatures short than what was on the original petition.

48. APOLOGIES FOR ABSENCE

There were no apologies for absence.

49. TO RECEIVE DECLARATIONS OF INTEREST

There were no declarations of interest.

50. MINUTES OF THE MEETING HELD ON 8th SEPTEMBER 2014

The minutes of the previous meeting were signed as true record.

51. REPORT OF COUNTY COUNCILLOR

Cllr Fraser advised that he had nothing specific to report, but that he had passed the clerk two grant application forms in order for her to apply for two lots of £1,000 towards the purchase of two defibrillators, one for Rolleston Club and one for Rolleston Cricket Club.

52. REPORT OF BOROUGH COUNCILLOR

Cllr Toon had nothing to report.

53. MATTERS ARISING FROM MINUTES OF PREVIOUS MEETING

Page 22: Cllr Adams asked for clarification on the quote by Cllr Toon that the Parish Council could not afford to take on Brook Hollows as the Parish Council had not debated the issue. It was clarified that this was the view of the previous Parish Council and had not been debated by this Parish Council.

46: 13: Bank on Knowles Hill. The clerk clarified that Mr Gould had been asked to cut the bank and that this had taken place.

54. CLERKS REPORT DATED 6TH OCTOBER 2014

1. PLANNING APPLICATIONS

Members commented on the following planning applications:-

P/2014/01093 Installation of Vehicular and pedestrian gates, Home Farm Barns, Church Road

Members had no objections to this application.

P/2014/00953 Replacement of 9 wooden windows with UPVC, 6 Shotwood Close.

Members had no objections to this application.

P/2014/01232 Erection of a temporary shop during existing store closure at 39 Burnside, Rolleston Scout Group.

Members had no objections to this application.

P/2014/01295 Crown lifting of 2 yew trees and 1 holly by 1.2m from ground level, The Old Orchard, Church Road.

Licensing application:-

Members had no objections to this application.

Licensing Application: - Central England Co-operative Limited.

Members had no objections to this application.

It was noted that the following application had been withdrawn:-

P/2014/01228 Application under Section 73 of the Town and Country Planning Act 1990 for the change of use of the ground floor of 37a Burnside and part of the ground floor of 37b Burnside from a two dwelling houses (Class C3) to retail (Class A1), including alterations to the existing retail unit at No.39, erection of a rear extension to form warehouse, erection of a rear canopy, installation of new shop front, associated external alterations and alterations to the vehicular access arrangement without complying with Condition 3 of planning permission P/2014/00537 relating to samples and details of doors to holding area and including details of landscaping and surfacing of parking and turning areas (Condition 4 and 7) Co-Op Retail Services, 37a , 37b & 39 Burnside.

2. PLANNING DECISIONS

Members noted the details of this item from the clerks report and it was reported that the following applications had also been approved:-

P/2014/01116 Erection of a first floor front extension, a single storey rear extension and a single storey side extension and erection of a replacement detached garage, 1 Hawksley Drive.

P/2014/01223 Change of use of the ground floor of 37a Burnside and part of the ground floor of 37b Burnside from two dwelling houses (Class C3) to retail (Class A1) including alterations to the existing retail unit at No.39, erection of a rear extension to form warehouse, erection of a rear canopy, installation of a new shop front, associated external alterations and alterations to the vehicular access arrangement (Non material amendment – alterations to the front elevation, ramps and railings including deletion of the loading door and ramp, deletion of an approved partition wall to form a store and relocation of the external cycle hoops, bin and coal bunker, Co-op Retail services, 37a, 37b & 39 Burnside.

3. **NEIGHBOURHOOD DEVELOPMENT PLAN** (Clerks Report, Item 3)

Members noted the details of this item from the clerks report.

4. **COLLEGE FIELDS PLANNING APPEAL** (Clerks Report, Item 4)

Members noted the details of this item from the clerks report.

5. **EAST STAFFORDSHIRE LOCAL PLAN EXAMINATION** (Clerks Report, Item 5)

Cllr Barnfield advised that he had chaired the meeting of the Alliance of Parish Councils and that going into the meeting it was apparent that the Parish Council was ill prepared for the meeting. Cllr Barnfield asked for it to be recorded that the Clerk and Cllr Adams had been instrumental in bringing the required information together. He added that the volume of work required by a voluntary organisation was very broad and almost undemocratic in its process and the knowledge required to be able to respond to the plan. Cllr Adams re-iterated what Cllr Barnfield had said and asked for the clerk to be thanked for her contributions. Cllr Wyatt added that in time, the Parish Council may wish to consider its position on how to advertise the Parish Councils cause.

It was noted that names of the Parish Council representatives at the Local plan examination were still to be determined.

6. **BROOK HOLLOW** (Clerks Report, Item 6)

Cllr Adams suggested that it would be beneficial to get the ducks in line, prior to a public meeting as the concern of holding a public meeting was that there could be hundreds of people attend the meeting, all with different opinions and views. Cllr Toon advised that the Petition was to go to the full council meeting on 1st December and suggested that it would be beneficial to hold a public meeting after this time. Cllr Wyatt added the Parish Council needed to have the full facts in its possession prior to a meeting being held and that several costed options should be available for consideration prior to a public meeting. It was concluded that the meeting with ESBC should be held in the first instance and then a framework set to engage public opinion from there on.

7. **JINNY TRAIL** (Clerks Report, Item 7)

It was agreed to take this forward to the meeting with Stretton Parish Council.

8. **METHODIST CHAPEL**

Members noted the details of this item from the clerks report.

9. **ETHICAL STANDARDS TRAINING**

Cllr Wyatt proposed that the training on offer from ESBC is accepted.

10. **RECREATIONAL**

Craythorne Playing Fields

Goal posts: It was discussed that the goal posts would require replacement in the near future and it was noted that Cllr Simnett was investigating funding for replacement posts. It was agreed to propose that in the interim Mr Deacon should be asked to apply a rust inhibitor to the base of the posts.

Post to boundary railings: It was noted that one of the posts appeared to have been hit by a vehicle and was now loose in its foundations. It was agreed to propose that Mr Deacon be asked to stabilise the post.

Car Park: It was noted that the car park had become badly pot holed again and noted that it was 2 years since a top up of stone had taken place. It was agreed to propose that 40 tonnes of either mot stone or tarmac planings be purchased and Mr Deacon asked to skim the top layer of the existing stoned area and to add the new materials.

Tafflands

Proposed path/drainage scheme: Discussions took place around the installation of a new path to alleviate issues currently being experienced gaining access from Craythorne Playing field to Tafflands due to the area being extremely wet and boggy. It was noted that Mr Deacon had supplied quotations to do this and proposed that Mr Deacon be asked to lay a new path and in addition to the path install an 80mm pipe which should help improve drainage within the vicinity. (Please see drawings/quotations attached). Cllr Sanderson proposed scheme 2 and item 3 (proposed drain), Cllr Adams seconded and it was unanimously agreed to proceed with the works.

Climbing Cube: The issue raised by the Inspector with regards to broken hand holds and finger entrapments due to the warped wood were discussed. It was noted that the panels on the interior of the cube had been kicked through during the summer, leaving a sheer drop (since replaced) and that the Cube attracted anti-social behaviour. It was agreed that the cube be removed without replacement.

Slide: It was noted that the mound had eroded and the surface erosion at the top of the slide was exposing the concrete foundations. Discussion took place around the installation of some steps (see picture attached) and to rebuild the mound (possibly using soil removed from the proposed path).

Bins: It was agreed to ask Mr Deacon to repair the existing bin cases.

Meadow View

Gate: It was agreed to propose that Mr Deacon be asked to replace the buffer on the gate.

Swing: It was agreed to propose to ask Mr Deacon to check the wear in the brushes on the swing.

Elizabeth Avenue

Entrance: It was discussed that the proposed installation of matting on the entrance to Elizabeth Avenue would not help alleviate issues caused by cars entering and exiting the field in wet weather and that a bale of hay would be just as effective. It was suggested that the earnest should be on the users of the field, e.g. School, FOJORPS to make provisions for wet weather use.

Elizabeth Avenue Boundary hedge: It was suggested that the remainder of the brambles should be cleared, the area re seeded and then ensured that the grass is cut right back to the boundary.

Play area fencing: It was suggested that a band should be installed just short of the metal all the way round the railings to help prevent them from being knocked out.

Signage: It was suggested that a sign stating “users do so at own risk” would cover concerns raised by the Inspector in relation to responsible use of the basketball area.

Goal Mouths: It was agreed to ask Mr Gould should be asked to provide a quotation for the repair of the goal mouths on Elizabeth Avenue. It was agreed to ask Mr Deacon to look at the feasibility of realigning one of the goal mouths.

Orchard

The clerk advised that Mr Deacon had suggested that a monthly cut should be sufficient and that the inside of the hedge should be cut on an annual basis.

Cllr Robson proposed that a trim of the hedge takes place ASAP and then as an annual event

Cllr Robson proposed, Cllr Sanderson seconded and it was moved to appoint the specialist Marc Richmond (RHS Wisley trained), £175.00 for a one day workshop (maximum 25 places). www.marcrichmond.weebly.com late March/early April for some specialist advice on pruning and how to look after soft fruit trees. It was suggested that a £10.00 per person donation should be made to secure a place on the workshop. It was agreed that Cllr Robson should proceed with making the necessary arrangements and agreed that the offer of help from the Civic Trust should be accepted.

Bin Emptying: The clerk advised of the inconsistent service that Rainbow Waste had been providing over the last few months and that they had complained that they were having to collect a large amount of dog waste within the bins and that the contract was to collect “general waste”. The Clerk advised that following discussion with them they had suggested that the Parish Council may wish to consider alternative contractors and that she had therefore sought a quotation from ESBC. It was noted that the formal quotation was still to be received but that ESBC were of similar cost and were happy to collect dog waste. Subject to quotation, it was agreed that it should be proposed to move to ESBC with effect from 1st January 2015.

11. COMMUNICATION

It was agreed to defer this item until a future meeting.

12. MEETING OF EAST STAFFORDSHIRE VILLAGES

It was agreed that an email should be sent to Parish Councils within the Borough to ascertain if they are interested in a group meeting to get a view of the consensus with regards to planning concerns within the Borough.

13. ESBC NEIGHBOURHOOD FORUM

It was agreed that the following three priorities should be submitted:-

1. Jinny Trail – extension of stone path
2. Goal Posts (x 2 sets Craythorne, x1 set Elizabeth Avenue)
3. Craythorne Car Park –extension of tarmac area

Cllr J Toon and Cllr Warren agreed to attend this meeting.

14. SHOTWOOD CLOSE OPEN SPACE (Clerks Report, Item 8)

The clerk advised that Mr Hovers had been asked to provide an update with regards to this item.

15. KNOWLES HILL / ANSLOW LANE

Cllr Barnfield gave an overview of the current issues in terms of speeding within the village and asked Cllr Fraser for the opportunity to prove or disprove what the current issues are. Cllr Fraser advised that his funding was for the whole of the Borough and that he would speak to Mr Rayson and if he thinks the proposed survey is affordable and reasonable than he would consider it.

16. THE CROFT

Cllr J Toon advised that he had been approached by Mr Morris who had asked that the Parish Council consider flattening out the land on the Croft where it drops. It was noted that a request had been made for the removal of an additional post at the far end of the Croft. It was agreed that a quotation should be sought for the proposed works.

17. COUNCILLORS REPORTS

Craythorne Woods (adjacent Meadow View): It was noted that people had been seen urinating in the woods and agreed that it should be reported to the local PCSO and Civil Enforcement Team.

Spread Eagle Island: It was reported that Mrs Kay had been watering and there was a planned weeding session on 16th. Cllr Sanderson added that they were waiting for works to be completed on the Blue Cedar tree prior to new plants being planted and were currently investigating brown water butts and guttering.

Planters: Members confirmed that they were happy for planting to be undertaken in same format as in previous years. The proposed solution for the stabilisation of the planters was approved.

Car Transporters: Cllr Sanderson reported that there was a perceived increase of car transporters within the village.

Standing orders were suspended at 9.30pm.

18. 6 MONTH ACCOUNTS

Members noted the details of this item from the clerks report.

19. ACCOUNTS FOR PAYMENT

It was resolved that the accounts below should be paid and by the following payment methods:-

Cheque

HM Revenue & Customs (Tax & NI)	2792	£60.86
Mr. P Gould (Mowing Contract)	2793	£853.33
Mr. J Deacon (Environmental Contract)	2794	£419.84

Mr. J Deacon (Play Areas Contract)	2795	£225.00
Rainbow Waste (Bin emptying)	2796	£255.48
SPCA (Councillor Training)	2797	£110.00
FOJORPS (Replacement cheque Community Day)	2798	£150.00
Crystal Studio (John Underhill gift)	2799	£36.10
Mr. J. Deacon (Various)	2800	£529.15
Greenman Arboriculture (Tree Survey, Croft Lime Trees)	2801	£230.00
Global Timber Products (Timber for Jinny Trail)	2802	£216.00

Cllr Warren and Cllr Wyatt signed the cheques and corresponding invoices.

BACS

Mrs. H Light (Salary)	BACS	£788.54
Mrs. H Light (Telephone & Internet)	BACS	£44.23
Manor Park Nurseries (Plants for Spread Eagle Island)	BACS	£50.40
Greenbarnes Ltd (Village Noticeboards)	BACS	£3349.28
MAC Contracting Ltd (Tarmac planings, Jinny Trail)	BACS	£288.00
Hurrels Specialist Seeds (Flowers & Seeds Jinny Trail)	BACS	£312.00
Signcraft Bretby (Jinny Nature Trail signs)	BACS	£516.00

20. CORRESPONDENCE RECEIVED

Members noted the details of this item from the clerks report and that the following had been received in addition.
Correspondence from 2 Beacon Drive.
Correspondence from Mr Martin.

21. ITEMS FOR THE NEXT AGENDA

There were no items for the next agenda.

The Chairman moved that due to the confidential nature of the business to be transacted that the Public and press should be excluded for the remainder of the meeting.

22. THE CROFT – PROPOSED TREE WORKS

Cllr Adams proposed, Cllr Sanderson seconded and it was moved on a majority vote that T3 is felled, with suitable replacement planting to take place.

23. NEIGHBOURHOOD PRIORITIES – STATION ROAD BUS SHELTER (Clerks Report, Item 15)

It was noted that this item still needed to be progressed.

24. DONATION TO CRICKET CLUB TOWARDS DEFIBRILLATOR

It was noted that Cllr Fraser had passed the clerk application forms for funding towards the purchase of a defibrillator for Rolleston Cricket Club and Rolleston Club and agreed to wait for the determination of the grant applications, prior to making a decision on this item.

25. VILLAGE FOOTPATH WALKS LEAFLET

It was noted that a local gentleman had offered to draw a new map and suggested that they should be put in contact with the clerk.

26. BIN EMPTYING

It was moved that the contract with Rainbow Waste should be terminated and the contract awarded to ESBC.

CHAIRMAN