

ROLLESTON ON DOVE PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON
MONDAY 8th SEPTEMBER 2014

PRESENT

Cllr J Toon, Chairman
Cllr S Adams
Cllr J Barnfield
Cllr A Evans
Cllr B Gooding
Cllr S Sanderson
Cllr B Toon
Cllr C Warren
Cllr J Wyatt
Mr. A Bailey
Mrs H. Light, Clerk

Four members of the public and Mr Bennett, ESBC were in attendance.

39. PUBLIC QUESTION TIME & PRESENTATION OF PETITIONS

Mr Chinn advised members that the petition for Brook had attracted a lot of interest and signatures and after some confusion with ESBC it had been agreed that the petition could be presented to the Leader of the Council and that Mr Chinn was now waiting for a time and date to present the petition. He added that Staffordshire wildlife had visited, but their visit was inconclusive and they would be writing a report next spring but this would be based on Biodiversity. He also advised that he had met with SCC and managed to get them to clear the official footpath adjacent to the houses on Anslow Lane. Cllr Sanderson thanked Mr Chinn for the time and work he had contributed to Brook Hollows. Mr Chinn asked the Parish Council to consider holding a Public meeting with regards to Brook Hollows.

Mr Chinn advised members that he had walked round Tafflands and it would appear that for the last three months that the waste bins containers had been damaged and there was a large amount of rubbish around the area. The Chairman thanked Mr Chinn for his comments which he advised would be considered in due course.

Mr Wyers asked the Parish Council if the boundary to Rolleston been changed? Cllr Adams clarified that there had been no change to the Boundary and what ESBC had stated was that although the proposed houses fell within Rolleston, the allocation of houses would be counted towards the housing allocation for inner Burton. It was suggested that the Parish Council should be taking the matter up with the Boundary commission.

Mr Wyers asked the Parish Council what they felt about the delay in determination of the College Playing Fields Appeal and asked if there was any political reasoning behind this. The clerk clarified that it was understood that Mr Pickles, needed more time to consider the application due to the National implications that his decision would have.

Mr Wyers asked the Parish Council to consider getting together with other Parish Councils in the area to ask ESBC and SCC to get together and look at development plans for the whole of the area and the impact that the developments could have on the infrastructure and all of the problems that those developments will create.

Mr Fitton asked if the Parish Council have a view as to what they would like to happen in Brook Hollows. Cllr Sanderson advised that the PC had received a presentation with regards to an alternative way of desilting but in order to progress with this, the PC needed to have ESBC on board and at present, they were not willing to co-operate with the Parish Council. He added that the Parish Council view was for the area to be maintained to a good standard and be safe for all to enjoy. Cllr B Toon advised that Brook Hollows is the Borough Councils responsibility and the Parish Council could not afford to take it on in its current state. Mr Chinn suggested that if Brook Hollows is allowed to silt up, then it could prejudice the foundations of the adjacent bungalows on the Lawns.

40. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr M Robson, Cllr K Simnett and it was noted that Cllr Wyatt would be late joining the meeting.

41. TO RECEIVE DECLARATIONS OF INTEREST

There were no declarations of interest.

42. MINUTES OF THE MEETING HELD ON 11th AUGUST 2014

The minutes of the previous meeting were signed as true record.

43. REPORT OF COUNTY COUNCILLOR

Councillor Fraser did not attend the meeting. It was clarified that Councillor Fraser had not attended a Rolleston Parish Council meeting since February 2014 or one of Tutbury Parish Councils meetings since October 2013.

44. REPORT OF BOROUGH COUNCILLOR

Brook Hollows: Cllr Toon advised that she had been liaising with Cllr Mott and she had spoken to him with regards to the silt trap being cleared.

Licensing: Cllr Toon advised that the trafficking of people is going on within the Borough and people are being asked to be vigilant and added that anything considered suspicious should be reported to the Police. Cllr Toon verified that all taxis had to carry a notice in their cabs and that the Police were visiting Schools to educate youngsters in addition to keeping a close eye on some individuals.

45. MATTERS ARISING FROM MINUTES OF PREVIOUS MEETING

Item 31: -The clerk advised that the following email had been received from Mr Hyde, Head of Eastern Service Delivery Group, Staffordshire Fire Service.

“Your email regarding concerns about the effectiveness of water supplies in the Rolleston area have been passed to me. You are quite correct that the Fire Service used our high volume pumps to move open water to the fire at Craythorne Lane. We will often do this where a fire is large and likely to be protracted because of a number of factors such as fuel loading, access for firefighting, building construction and water supply from the mains system. This system gives us large volumes of water and releases front line fire appliances. In the case of Craythorne Golf Club as all of these were a factor and to bring about a speedy resolution to the incident we decided to supplement the mains. The equipment we use to do this consists of hoses that can be extended up to two miles and are 300mm in diameter. The main typically laid in a rural area like Craythorne Lane will be 100mm in diameter and I would be surprised if there are any mains in Rolleston in excess of 150 mm diameter. Our High volume hose can, therefore, deliver nine times water than was available to us from the street mains”.

“In my career to date I have never needed to supplement the street mains at any domestic property fire, indeed the only reason that we connect to the main usually is that it gives us an inexhaustible water supply should something go wrong whilst we have firefighters committed to a premises in breathing apparatus. (In this case our priority is to rescue the firefighters which may mean “flooding” the property with water. Naturally a significant cause of fire related damage is water damage so we make every effort under normal circumstances to use as little water as we need to put the fire out without any collateral damage)”

“Every dwelling fire will be attended by at least two large fire appliances which both carry 1800 lts of water which, as it is carried on the vehicle, is immediately available to the firefighters on arrival. I have no concerns about our ability to deal effectively with any property fire in Rolleston should the need arise. Regarding open water; there is no requirement for any land owner to maintain open water for firefighting use and I would be concerned if we were reliant on such provisions because of their inherent unreliability in drought and need for maintenance as you describe. I would be quite happy to come along to the Parish Council for a chat and there is, of course, a free home fire safety check that can be arranged by telephoning 0800 0241 999”

Cllr Gooding advised that it was his understanding that there were no legal requirement for hydrants to be installed and that the main priority was highway access to emergency vehicles. Mr Chinn advised there was a legal requirement for developers to liaise with the fire service but not for hydrants.

Item 31: The clerk advised that Mrs Irwin had left her a message to advise that Staffordshire Fire Service had advised that there are some hydrants within the Westbury Homes development, but that they had not been marked up. She added that these were due to be mapped, but this had been delayed due to annual leave.

Item 31: Jinny Trail, the clerk advised of the following update received from Mr Baker:-

“The project is making good progress and the south bound platform should be ready for the opening on Saturday 1st November. It is likely that the funding will allow us to have the northbound platform completely edged to match that of the southbound. The Member of Parliament and the Mayor and Mayoress have already registered their interest in attending the opening. We expect that the contractor will apply the tarmac planings during this week, hence removing the pile on “Station Hill”.

“Whilst clearing vegetation from the area where the booking hall stood (northbound platform), the remains of the tiled toilet floor and urinal were discovered. Also two sewer pipes sink into the ground at this point and it is likely are routed to the septic tank at the back of the railway houses. Two water pipes also were located”.

The clerk advised that Stretton Parish Council had asked for a Jinny Trail joint meeting, to be arranged in October and that it was Rolleston’s turn to host the meeting. A date of Monday 20th October was proposed, commencing 7.30pm, Old Grammar School Rooms.

30:13 It was noted that the hedge had now been cut.

30:13 The clerk advised that ESBC had advised that they had looked into the matter and under the Town and Country Planning Act (General Permitted Development) Order 1995 as amended, Part 12 Class A allows for the installation of a small water butt and section of gutter to the rear of the Spread Eagle Island Bus shelter, but asked that when choosing the materials if you could ensure that they are sympathetic to the building and surrounding area. It was agreed that the colour of the guttering and water butt should be left at the discretion of Cllr Sanderson and Mrs Kay.

38:9 The clerk advised of a van that had been parked in Craythorne Car Park since 31st August, and that two dogs were removed from the van by the RSPCA on Monday 1st September. She advised that the van is taxed and insured and therefore the police had advised that the van cannot be classed as “abandoned” and therefore there are no grounds to warrant the removal of the van.

38:11 The clerk advised that the following response has been received from SCC with regards to the broken kerbstones on the Spread Eagle Bridge (reported on 26th June):- “I have checked the status of the report and can inform you that works have been raised. A category 3 job has been raised to replace the broken/breaking kerbs. Unfortunately I am unable to provide a date for when the works are to be completed. I can only advise that a Cat 3 can take up to 90 days to complete and whilst it is our aim to respond within this timescale, during busy periods this may not be possible and this timescale will be a guideline only. Some defects make take longer to resolve, however we do prioritise all matters accordingly. I can only advise that work are on the system and will be completed when resources allow”.

38:22 It was agreed that Cllr B Toon would represent the Parish Council at the Swimming Gala to present the medals.

Cllr Wyatt joined the meeting

46. CLERKS REPORT DATED 1ST SEPTEMBER 2014

1. PLANNING APPLICATIONS

Members commented on the following planning applications:-

P/2014/01049 Erection of a two storey rear extension, The Lodge, Chapel Lane

Members had no objections to this application.

P/2014/01153 Erection of an attached dwelling and single storey rear extension and construction of vehicular access to existing dwelling, 64 Beacon Road.

It was noted that work had already commenced on the development and to verify the reasons for the resubmission of the application before passing comment. The following advice was subsequently received from ESBC:-

“The reason for the resubmission of the application for a new dwelling at 64 Beacon Road is that the applicant wished to amend the proposal by inserting two new windows; one on the front elevation of the existing dwelling to serve a bathroom, and another on the flank of the new dwelling serving the staircase. Although these changes are relatively minor, the flank window in particular could raise issues of privacy in respect of the adjoining property which were not addressed by the original application and therefore the resubmission was required to allow consultation with neighbours who may feel affected by the insertion of the new windows”.

Members moved to make the following comment outside of a meeting:- **Members of ROD Parish Council stand by their original comments on this application in that they feel the proposals lead to over development of the site. In addition, members are concerned that the proposed window will be intrusive to the adjacent property.**

P/2014/01017 Erection of an extension to existing garage to form double garage, 38 Shotwood Close.

Members had no objections to this application.

P/2014/01079 Felling of 1 Laurel tree & 1 crab apple tree and removal of up to 20 branches from 1 laurel tree which overhang the cemetery boundary (W12 of TPO1), Rolleston Cemetery, Fiddlers Lane

Members had no objections to this application.

Licensing Application for Rolleston Co-Operative 37-39 Burnside for extension of licence to sell alcohol from 07:00 – 22:00 daily.

Members had no objections to this application.

2. PLANNING DECISIONS

Members noted the details of the planning decisions from the clerks report and noted that the following application had been refused by the planning committee on Monday 8th September 2014 and that it was refused on the grounds of prematurity in relation to the Rolleston NHD plan, the emerging Local plan and visual impact of houses from the top of Knowles Hill.

P/2013/01406 Outline application with all matters reserved except access, for a mixed use development including up to 500 dwellings, local centre providing up to 500sq metres of floor space or public house together with associated car parking and servicing, specialist care housing, public open space, structural landscaping and provision of drainage, and internal highway network to include the provision of access junctions to the A511 Tutbury Road and Rolleston Road with public realm works to Tutbury Road to replace the existing traffic lights with a roundabout and realignment of Harehedge Lane and formation of two mini roundabouts together with construction of off-site parking, Glenville Farm, Tutbury Road

3. NEIGHBOURHOOD DEVELOPMENT PLAN (Clerks Report, Item 3)

Members noted the details of this item from the clerks report.

4. COLLEGE FIELDS PLANNING APPEAL (Clerks Report, Item 4)

Members noted the details of this item from the clerks report.

5. EAST STAFFORDSHIRE LOCAL PLAN EXAMINATION (Clerks Report, Item 5)

The meeting was advised that an updated timetable had been received on 8th September and that this had been issued to members electronically.

It was noted that Cllr Adams and Cllr Barnfield would represent the Parish Council at the Alliance meeting. Cllr Adams proposed, Cllr Sanderson seconded, moved that Mr Edwards formally invited to the Alliance meeting. It was agreed that it would be determined following the meeting of the Alliance if the PC should send representation to the Pre examination hearing on 16th September and noted that Cllr Barnfield may have availability to attend.

6. BROOK HOLLOWS (Clerks Report, Item 6)

The clerk advised of the following communication received from Mr Hovers, ESBC Communities and Open Spaces Manager, ESBC:-

“Thank you for your recent letter to my colleague, Paul Costiff. Paul has asked me to respond in his absence. The Borough Council’s position remains the same; the Council will not commit financial resource to the de-silting of the Brook Hollows as the information available indicates that this is not a cost effective or sustainable undertaking for the residents of East Staffordshire. Since the Borough Council’s request to the Parish Council to find a more financially viable and sustainable solution has gone unanswered, this position remains unchanged until a tangible proposal is presented”.

"As stated in previous correspondence, the Borough Council maintain a regular monitoring regime on all open spaces to ensure that they remain safe and enjoyable to all residents. The maintenance programme has been consistently applied as per the current contract (retender in 2011) and the previous version running before. Further and/or increased maintenance would require additional investment from a third party, such as the Parish Council, an option that the Parish Council have declined”.

“Additionally, as Brook Hollows contains a significant body of water the site was part of the recent water safety audit carried out independently by ROSPA on all Council open spaces where water safety was a consideration. Again, as previously advised, the findings from this audit have been implemented at Brook Hollows”.

“I look forward to receiving either a detailed proposal on the de-silting of Brook Hollows that fulfils the above criteria, a response to the offer that management of Brook Hollows is transferred to the Parish Council, or a alternative solution that is acceptable to the Borough Council”.

Members concluded that the Parish Council had attempted to present a more sustainable and cost effective proposal for consideration, in terms of the presentation that they had received from Dr Jacklin, but that ESBC had dismissed this proposal. It was agreed to write to ESBC and reaffirm this.

Discussion took place on the petition and Cllr Barnfield agreed to contact Mr Chinn with a view to helping to secure more signatures.

7. MEMBERS ALLOWANCE FOR PARISH/TOWN COUNCILS

Cllr Sanderson proposed, Cllr Adams seconded and it was unanimously agreed that members did not support Members allowances for Rolleston on Dove Parish Council.

8. ANNUAL PLAYGROUND INSPECTIONS (Clerks Report, Item 10)

Subcommittee meeting: It was agreed that the Recreational Sub Committee and any other interested members should meet on Wednesday 24th September, 7.30pm, Old Grammar School Rooms to discuss the reports and put forward any recommendations to the next Parish Council meeting.

The clerk advised that Mr Deacon was aware of the broken bin cases and had been asked to repair these. The meeting was advised that one of the access points to Tafflands from Craythorne was very boggy and Mr Deacon had been asked to provide a quotation for a small section of path and to relocate the bin as in its current position it was not possible to access it.

Pink Slide: It was agreed to ask Mr Deacon to remove the paint from the slide.

Use of Elizabeth Avenue Playing fields for car parking, John of Rolleston School: Cllr Toon proposed, Cllr Sanderson seconded and it was moved to give permission to allow John of Rolleston Junior School to use Elizabeth Avenue playing fields for the purpose of car parking on the following dates: - 4th October, 16th October, 21st October, 30th June. It was noted that the request was because the School would be hosting the Dove Valley sporting events in the 2014/15 school year. It was agreed to ask Mr Deacon to install some matting at the entrance to the field to help prevent damage in wet weather.

Craythorne Goal posts: The clerk advised that the goals for the new Senior pitch were due to be installed on 9th September.

9. **METHODIST CHAPEL** (Clerks Report, Item 8)
Members noted the details of this item from the clerks report.

10. **COMMUNICATION** (Clerks Report, Item 10)

Cllr Barnfield advised that he felt the Parish Council needed to improve its methods of communication with the village and welcomed members thoughts on how this could be undertaken. He suggested that a sub group could get together to discuss the existing communication methods and how these could be improved in the future. Cllr Wyatt replied that he would be interested in joining a sub group to undertake this task.

Cllr Gooding asked what is the procedure for documents that are sent to members for review and comment? He raised concerns that there is not always time to consider/respond to emails and therefore some members were missing out on the opportunity to pass comment. He also asked who decides what comment to put forward in particular relation to if all members were not in agreement.

It was clarified that there was no written policy within the Standing Orders with regards to exchange of correspondence between meetings, but that it was sometimes necessary due to deadlines set by outside bodies. It was clarified that in the event of responses not being unanimous, the clerk would collate the responses and the view of the majority would be put forward.

The clerk clarified that there were provisions within the Standing Orders to allow for additional meetings to be called and these would be used if an issue was contentious and required comment prior to the next full Parish Council meeting.

The clerk also advised, that in instances of items requiring comment prior to a full Parish Council meeting, she did endeavour where possible to obtain agreement for the deadlines to be extended.

11. **SHOTWOOD CLOSE OPEN SPACE** (Clerks Report, Item 14)

Cllr Toon advised that she had chased the matter up with James Malkin, ESBC and he had agreed to follow this up internally.

12. **FLOODING**

Cllr B Toon proposed, Cllr Adams seconded and it was unanimously agreed to accept the commuted sum, subject to SCC appointing the contractors and overseeing the proposed works.

Discussion took place on the water leak at the top of Beacon Road which had been flowing at a rapid rate for almost 6 weeks. It was noted that the water authority had attended and the road had been dug up, but that they were having trouble identifying the source of the leak. Concern was raised about the damage the water is doing to the road and agreed that concern should be raised with the Highways Authority.

Cllr Barnfield left the meeting

13. COUNCILLORS REPORTS

Orchard: It was noted that Cllr Robson and Cllr Sanderson would be willing to join a working party.

Mr Underhill: Cllr Toon advised that Mr Underhill would shortly be leaving the village and felt that he should be presented with a gift from the Parish Council to thank him for everything that he has done for the village.

Bank at top of Knowles Hill: It was noted that this needed strimming back and agreed to ask Mr Gould to do so.

Anslow Lane Hedge: It was noted that it was now encroaching on the road and agreed that contact should be made with the homeowner and SCC.

Spread Eagle Island: It was noted that some plants had been purchased for the Spread Eagle Island.

Trees on Knowles Hill: It was noted that the passing buses frequently made contact with these. The clerk confirmed that concerns had been raised with the landowners, County Farms.

14. ACCOUNTS FOR PAYMENT

It was resolved that the accounts below should be paid:-

Mrs. H Light (Salary)	2775	£788.34
HM Revenue & Customs (Tax & NI)	2776	£61.06
Mrs. H Light (Telephone & Internet)	2777	£44.23
Mr. P Gould (Mowing Contract)	2778	£853.33
Mr. J Deacon (Environmental Contract)	2779	£419.84
Mr. J Deacon (Play Areas Contract)	2780	£261.00
Rainbow Waste (Bin emptying)	2781	£255.48
JRB Enterprises (Dog Waste bags)	2782	£132.90
BASC (Donation to Swimming gala)	2783	£50.00
Playsafety Limited (Annual playground inspections)	2784	£326.40
Mr. R Bush (Web & Domain Fees)	2785	£66.24
Procast Foundry (Bench for Jinny Trail)	2786	£400.00
M.A.C Contracting (Tarmac planings for Jinny Trail)	2787	£288.00
Mr. J. Deacon (Repair climbing cube)	2788	£50.40
Midshire Business Systems (Photocopier charges)	2789	£281.92

JRB Enterprise (Dog Bags)	2790	£132.90
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Cllr Sanderson and Cllr Wyatt signed the corresponding cheques and invoices.

15. CORRESPONDENCE RECEIVED

It was noted that the following correspondence had been received in addition to that as reported on the Clerks Report:-

- Correspondence from Mr Mole with regards to dangerous walls – passed to ESBC Building Control
- Urgent message from Staffordshire Police, re government raising security threat level to SEVERE.
- Email from Mr Underhill with regards to the Orchard
- List of mowing dates undertaken by Mr Gould for 2014. Noted that 15/09/14 was the last scheduled mowing date for 2014.
- Message from Mrs Irwin advising that the missing bollard had still not been replaced and two pieces of correspondence sent to SCC along with one piece of correspondence to Cllr Fraser on the matter remained unanswered.

16. ITEMS FOR THE NEXT AGENDA

The Croft (Clerks Report, Item 16)

Cllr Warren proposed, Cllr Wyatt seconded and it was moved to suspend standing orders at 9.30pm.

17. UNRESOLVED MATTERS FROM PREVIOUS MEETINGS

Members noted the details of this item from the clerks report.

The Chairman moved that due to the confidential nature of the business to be transacted that the Public and press should be excluded for the remainder of the meeting.

18. THE CROFT – PROPOSED TREE WORKS (Clerks Report, Item 22)

The clerk advised that she had met with CW services who would be happy to submit a quotation to the required spec but had suggested that it would be beneficial to have the local authority consent in place in the first instance.

It was noted that Drakelow tree services had declined to quote due to their existing workload.

19. STATION ROAD BUS SHELTER (Clerks Report, Item 23)

The clerk circulated a quotation received from PJ Brickwork for consideration at the October Parish Council meeting. It was agreed to speak to ESBC to ascertain if the replacement bus shelter met their revised corporate policies.

20. VILLAGE NOTICEBOARDS

Cllr Evans proposed, Cllr Warren seconded and it was moved that two noticeboards should be purchased.

Cllr Sanderson proposed, Cllr Warren seconded and it was unanimously agreed to purchase the following two noticeboards, with options from www.greenbarnes.co.uk:-

Starbucks

Three bay 4xA4 Man made timber noticeboard (1880 wide x 848mm high)	£1289.75
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Header	£88.06
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Signwriting	£48.33
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Post kit	£194.59
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Total	£1620.67 + delivery
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Meadow View Two bay 4xA4 Man made timber noticeboard (1270mm wide x 848mm high)	£867.26
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Header	£60.15
Signwriting	£48.33
Post kit	£194.59
Total	£1170.33 + delivery

21. DONATION TO CRICKET CLUB FOR DEFIBRILLATOR (Clerks Report, Item 24)

Members agreed in principle that a donation should be made, subject to the equipment being made available for village use. It was agreed to add the item to the October agenda so that a value of donation could be agreed.

22. VILLAGE FOOTPATH WALKS LEAFLET (Clerks Report, Item 25)

It was agreed that Mr John Phillips should be asked if he was able to produce a map and that the Orchard should be included. It was agreed to ask Parkers Printers for a sample of the Cream paper.

23. SPREAD EAGLE ISLAND – BLUE CEDAR TREE

Cllr Warren proposed, Cllr Wyatt seconded and it was moved to accept the quotation from Barnett Tree services for the value of £350.00 for the partial crown reduction of the Blue Cedar tree on the Spread Eagle Island.

24. REQUEST FOR MEMORIAL BENCH

Members approved the request and it was suggested that a suitable location would be on the existing concrete base on Elizabeth Avenue and that the bench should be in keeping with the recently installed bench at the same location.

25. JINNY TRAIL – CLEARANCE WORKS

Cllr Toon proposed, Cllr Adams seconded and it was moved to accept the following quotation from Mr Deacon:-

To trim undergrowth, cut back overhanging bushes and tree branches (approx. 400 metres) and dead branches from Jinny Station £500.00.

26. THANK YOU GIFT

It was agreed that a gift engraved with the Parish logo should be purchased and presented to Mr Underhill before he left the village to thank him for the valuable contributions he had made to village life.

CHAIRMAN