

ROLLESTON ON DOVE PARISH COUNCIL

**MINUTES OF THE PARISH COUNCIL MEETING HELD ON
MONDAY 9th JUNE 2014**

PRESENT

Cllr J Toon, Chairman
Cllr S Adams
Cllr J Barnfield
Cllr S Sanderson
Cllr Simnett
Cllr B Toon
Cllr J Wyatt
Mrs H. Light, Clerk

Four members of the public and a representative from the Burton Mail were in attendance.

15. PUBLIC QUESTION TIME & PRESENTATION OF PETITIONS

There were no public questions or presentation of petitions.

16. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr C Warren and Mr A Bailey.

17. TO RECEIVE DECLARATIONS OF INTEREST

There were no declarations of interest.

18. MINUTES OF THE MEETING HELD ON 12th MAY 2014

The minutes of the meeting were signed as a true record subject to the following amendment:-

“Cllr Warren proposed, Cllr B Toon seconded and it was moved that Cllr Sanderson serve as *vice chairman* for the ensuing year”.

19. REPORT OF COUNTY COUNCILLOR

Councillor Fraser did not attend the meeting.

20. REPORT OF BOROUGH COUNCILLOR

Cllr Toon advised that she had chased up the adoption of Shotwood Close Open Space and also the concerns raised about the Meadow View Development including the extent of the level that the land had been raised to.

Discussion took place around ESBC's failure to acknowledge correspondence from the Parish Council and it was agreed to write to ESBC and ascertain policy on responding to correspondence.

21. MATTERS ARISING FROM MINUTES OF PREVIOUS MEETING

Item 14:7: The clerk advised of the following email received from PCSO Wells:-

“Your email has been passed onto me by PC Adam Wood. I just wanted to introduce myself and try to answer a few of your questions and concerns. I cover Tutbury, Rolleston-on-Dove and Anslow and have to give my time to each of the areas in a measured and fair way, but obviously it depends on what is going on in each village etc. I have spent a lot of time in Rolleston meeting with residents and dealing with their issues. More recently there has been a report of ASB at the Co-Op and I have been dealing with the main perpetrator and speaking with his parents”.

“I have conducted a couple of Police Surgeries at the Thursday library on the Club car Park. Actually, is there a web site or newsletter for the Parish Council I could advertise these meetings? That would be really useful. I do pop into the Club for a coffee and speak with residents there also. As regards to litter and dog fouling I can give £75 fines to people I see drop litter or let their dogs foul. However, I need to witness this myself. If there is anyone that knows of somebody who lets their dog do it on a regular basis, then I would be happy to hear from them so I can visit and advise and also keep a close eye”.

“Due to parking issues, I have been liaising with John of Rolleston School and keeping an eye on the parking and general traffic in the area. I have made regular visits and will keep doing so until I make it clear to parents that they can not block junctions and park on zig-zags etc. I believe my work is making a difference”.

“I have also given a talk at the Rolleston Scout Group at the request of one of their leaders, Chris Greener. I make regular visits to the Craythorne Golf Club. There is fly tipping going on, which I have brought to the attention of the ESBC. The building has been broken into on numerous occasions and I have made the owners aware so they can organise the boarding up of broken doors and windows. PC Wood will be keeping an eye on the 'boy racers' as this is happening very late at night and I work until 10pm”.

“It can take a while to get to know people but I have been doing leaflet drops in the area and encouraging people to join the on-line Neighbourhood Watch - OWL. I take a lot of pride in my work and am keen to know what is important to residents. I look forward to us working together to make improvements”

Police Surgery: The clerk advised of the following police surgery: - Thursday 24th July 2014, from 5pm till 6:30pm, Mobile Library - Rolleston Club car park. Anyone with issues or concerns is encouraged to go along and PCSO Wells is also happy to help with crime prevention advice.

Item 14:9: The clerk advised of the following email received from ESBC:-

“My name is Chris Taylor and I am a Community and Civil Enforcement Officer, our team deal with issues such as dog fouling, dogs off lead, parking, bins on street and other such community issues. I have been asked to inform what we have done and what sort of problems we are currently investigating in the Rolleston area”.

“We have an on-going issue of dog fouling on Burnside, School Lane, Chapel Lane and Elizabeth Avenue, we have stencilled the pavement, put posters up and also had the banner in place for a while, because of information received we have also done some early morning surveillance on the area primarily on the 13th 14th 15th of May 2014, however it is an on-going investigation and we will continue to watch the area”.

“In regards to Dog Control Orders, as Authorised Officers for East Staffordshire Borough Council if we witness a dog in an area that is an exclusion zone, or off lead in a on lead zone then we can issue the owner a Fixed Penalty Notice (£75) to discharge the persons liability from going to court (for up to and including £1000). We can also request that a person put their dog on a lead if the dog is acting in a dangerous or out of control way”.

“To stop a situation escalating to the issuance of a Fixed Penalty Notice we work to the three E's, these are Engagement, Education and then Enforcement. As a team we always try to engage with members of the public to make them aware of the problem, we then educate people by stencilling, posters and general chats to explain the adverse effects of the problem, if this fails to remedy the problem then a Fixed Penalty Notice is issued”.

“For your information as well an officer will be appointed as the point of contact between our team and the Parish Council, His name is James Bennett and once trained he will be in contact with yourselves”.

22. CLERKS REPORT DATED 2ND JUNE 2014

1. PLANNING APPLICATIONS

It was noted that there were no new planning applications for consideration.

2. PLANNING DECISIONS

Members noted the details of this item from the clerks report.

3. PUBLIC CONSULTATION – LAND OFF CRAYTHORNE ROAD, STRETTON

Cllr Adams proposed, Cllr Sanderson seconded and it was moved that the Parish Council write and strongly oppose the proposals for the development. It was suggested that the following issues should be raised: - Dangerous access route, Craythorne Lane unsuitable for additional vehicles/development, in direct contrast to what Stretton have put in their Neighbourhood Development Plan and that ESBC does not include this piece of land within their Local Plan so it is against ESBC emerging Local Plan, Infill development and members do not feel that Gladman have made sufficient effort to make people aware of the proposals.

4. EAST MIDLANDS INTERMODAL PARK

The Parish Council agreed that they supported the proposals which would bring jobs to the area, but did not feel that they could offer a professional opinion on them.

5. NEIGHBOURHOOD DEVELOPMENT PLAN (Clerks Report, Item 5)

Cllr Adams advised that he felt the response from Cllr Andjelkovic was disappointing. He added that there was no acknowledgement that the PC has asked for the plan to go forward to referendum and that the Parish Council needed to know what ESBC is doing as we have written as a Parish Council and asked them to proceed with the plan. It was added that it was perceived that they were deliberately not replying in a timely manner in an attempt to make delaying tactics and that ESBC should be accountable for any decision made on the plan. It was agreed to write to Cllr Mott and Mr O'Brien, Chief Executive with regards to the above concerns, copying in Andrew Griffiths, MP.

6. EAST STAFFORDSHIRE BOROUGH COUNCIL – CONSULTATIONS & LOCAL PLAN

Revised Settlement Hierarchy Topic Paper: It was agreed to submit the letter as agreed at the meeting held on 2nd June.

Alliance of Parish Councils: It was noted that a meeting had been scheduled for Monday 23rd June, commencing 7.30pm. Cllr Barnfield submitted his apologies for this meeting.

Local plan: Members noted details of the following correspondence received from Amanda Willis:-

“As you may be aware, East Staffordshire Borough Council submitted the East Staffordshire Local Plan to the Secretary of State for independent examination on 9th April 2014. The Inspector appointed for this examination is Mr Brian J Sims BScHons CEng MICE MRTPI”.

“As appointed Programme Officer, I will be taking care of the administration side of the Examination. Any correspondence or queries relating to the examination should be directed to me. All information about the Examination and updates are available to view on the Examination webpage. This will be kept up to date throughout the process”.

“Latest update - On the 2nd and 3rd June 2014, the Inspector published his initial questions and a further note to the Council. These questions can be viewed on the Examination webpage”.

7. RECREATIONAL / TAFFLANDS MAINTENANCE

Craythorne Playing Fields: Members noted the details of this item from the clerks report and it was noted that the item should be discussed in part 2.

Elizabeth Avenue goal posts: It was noted that the Elizabeth Avenue goal posts were not used as the goal mouths were very muddy and full of water.

Play Area Maintenance: Members noted the details of this item from the clerks report.

Elizabeth Avenue for Car Parking: Cllr Adams advised that the field was quite churned up following the parking of vehicles on the field for School Community Day. Cllr Adams suggested that in future alternative back up arrangements should be made. Cllr Wyatt suggested that matting similar to that on Tafflands should be provided for when the field is used for car parking and rain was anticipated. A similar suggestion of using hay bales was also put forward.

8. WEB PROVISION

Cllr Wyatt proposed, Cllr Barnfield seconded and it was moved that a tab per large or controversial planning application was added to the village website as this would make the details more readily accessible when visiting the village website.

9. USE OF WEED KILLER

It was agreed to write to Stretton Parish Council and state that that Rolleston Parish Council were against the use of weed killer by ESBC and that it had been noted that weed killer had been applied to areas, under the ownership of the Parish Council.

10. SCC HIGHWAYS

Cllr Adams advised that he was interested attending the SCC Highways meeting as he was keen to hear the joined up thinking to do with developments and he was disappointed that he was not able to attend the meeting due to it's clash with the Parish Council meeting, but having reviewed the slide show from the meeting it did not appear that the matter concerning developments was raised/discussed at the meeting. It was noted that at planning committee meetings, traffic considerations were only considered in isolation and where people had produced their own traffic reports; these had been dismissed by the SCC Highways representative.

11. BROOK HOLLOW (Clerks Report, Item 6)

It was agreed to respond to ESBC and advise that whilst members were pleased that they are considering the safety of children, members feel that fencing was an inadequate way to deal with the problem. It was also agreed that more information should be sought on the proposed fencing, e.g. extent of area to be fenced, type of fencing to be installed etc. It was added that it did not appear that any planned maintenance was taking place, as there were issues with basic fundamental maintenance, e.g. litter, height of trees etc. It was also asked for clarification from ESBC in which manner they would be willing to hand over Brook Hollows, e.g. annual contribution towards upkeep, commuted sum etc.

12. PARISH COUNCILLOR VACANCY (Clerks Report, Item 1)

Members noted that Cllr Davies had now stood down from the Parish Council, so there were currently three existing vacancies.

13. ANNUAL MAINTENANCE PLAN FOR PUBLIC OPEN SPACES / TREE WORKS

It was noted that a quotation had been received for the proposed reduction of the Lime trees by 50-60% and that the quotation would need to be considered in part 2.

It was agreed to ask Mr Deacon to trim the Orchard.

14. THE NEW MINERALS LOCAL PLAN FOR STAFFORDSHIRE (2015 – 2030) DRAFT FOR CONSULTATION - REGULATION 18 OF THE TOWN AND COUNTRY PLANNING (LOCAL PLANNING) (ENGLAND) REGULATIONS 2012

Members noted the details of this item from the clerks report.

15. AERIAL IMAGES OF THE VILLAGE (Clerks Report, Item 10)

Cllr Wyatt proposed, Cllr Sanderson seconded and it was moved to investigate the options available.

16. METHODIST CHAPEL (Clerks Report, Item 11)

Members noted the details of this item from the clerks report.

17. ROLLESTON CRICKET CLUB

Members agreed that they would be happy to send a letter of endorsement.

18. COUNCILLORS REPORTS

- **Sand bin:** It was noted that the sand bin at Rolleston Garage was overgrown with shrubs.
- **Burnside Bench:** It was noted that over the weekend of 7th/8th June there was a large amount of rubbish surrounding the bench on Burnside.
- **Knowles Hill:** It was agreed to follow up the request to SCC for the latest speed data and to ask for an additional 30mph sign to be installed at the top of the hill
- **Glenville Farm:** It was noted that all of the Glenville Farm fliers had now been delivered
- **Marston Lane:** It was reported that Marston Lane was still plagued by a large amount of potholes
- **Meadow View:** It was reported that residents were unhappy with the mess being created by the Meadow View development and a report that a plant vehicle had been seen with its engine running outside of the houses on the access route at 7am on Bank Holiday Monday.
- **The Croft bin:** It was reported that it was overflowing. The clerk advised that it had been emptied as per the schedule, but there had been a large amount of additional rubbish as a result of the "Love Rolleston" and "Transport Festival". It was suggested that an additional collection should be arranged to coincide with events on the Croft.
- **Overgrown hedges:** Complaints re overgrown hedge on the house adjacent to Spread Eagle Island and the hedge encroaching on School lane adjacent to the Infants School.
- **Footpath 1:** It was noted that a complaint had been raised with regards to Footpath 1 and that this had been forwarded to SCC for action.

19. ACCOUNTS FOR PAYMENT

It was resolved that the invoices below should be paid:-

Mrs. H Light (Salary)	2735	£788.54
HM Revenue & Customs (Tax & NI)	2736	£60.86
Mrs. H Light (Telephone & Internet)	2737	£43.00
Mr. P Gould (Mowing Contract)	2738	£853.33
Mr. J Deacon (Environmental Contract)	2739	£419.84
Mr. J Deacon (Play Areas Contract)	2740	£261.00
Rainbow Waste (Bin emptying)	2741	£435.48
JRB Enterprises (Dog Waste Bags)	2742	£132.90
FOJORPS (School Community Day)	2743	£150.00
Mr D Phillips (Internal Audit)	2744	£150.00
Manor Park Nurseries (Plants for planters)	2745	£177.38
Tafflands Float (Petrol for mower)	2746	£125.04
Fluent Marketing (Glenville Farm leaflets)	2747	£356.40

Cllr Sanderson and Cllr Wyatt signed the corresponding cheques and invoices.

20. CORRESPONDENCE RECEIVED

Members noted the details of this item from the clerks report.

21. ITEMS FOR THE NEXT AGENDA

Footpath Walks (Clerks Report, Item 8).

22. UNRESOLVED MATTERS FROM PREVIOUS MEETINGS

Members noted the details of this item from the clerks report.

The Chairman moved that due to the confidential nature of the business to be transacted that the Public and press should be excluded for the remainder of the meeting.

23. VILLAGE NOTICEBOARDS (Clerks Report, Item 20)

It was agreed to apply through Cllr Toon for £1,000 towards the cost of a replacement noticeboard to be located outside of Starbucks newsagents.

24. **NEIGHBOURHOOD PRIORITIES – STATION ROAD BUS SHELTER** (Clerks Report, Item 19)
It was agreed that this item should be deferred until it had been ascertained if the grant application to ESBC through the Neighbourhood priorities had been successful.
25. **GRASS CUTTING** (Clerks Report, Item 21)
The clerk advised members that SCC had advised that the area in question already formed part of their grass cutting schedule. The clerk advised members that the homeowners disputed this, as if they did not cut the grass; it was simply left to become overgrown. The clerk added that she had relayed this information back to SCC and was awaiting a response.
26. **THE CROFT – PROPOSED TREE WORKS** (Clerks Report, Item 18)
It was agreed that a further quotation should be sought, but in the meantime an application should be submitted to ESBC for the proposed works.
27. **CRAYTHORNE PLAYING FIELD GOAL POSTS** (Clerks Report, Item 22)
Cllr Adams advised that he may be able to source two sets of socketed goal posts, one full size and one junior size. It was agreed to seek clarification of this before purchasing any new goals. It was added that it was understood that the football club had also secured a grant for the purchase of some new goals and they should be asked if they would be willing to purchase a set.

CHAIRMAN