

**ROLLESTON ON DOVE PARISH COUNCIL**

**MINUTES OF PARISH COUNCIL MEETING HELD ON  
MONDAY 14<sup>th</sup> APRIL 2014**

**PRESENT**

Cllr J Toon, Chairman  
Cllr S Adams  
Cllr J Barnfield  
Cllr R Davies  
Cllr S Sanderson  
Cllr B Toon  
Cllr C Warren  
Cllr J Wyatt  
Mr A Bailey  
Mrs H. Light, Clerk

Four members of the public were in attendance.

**103. PUBLIC QUESTION TIME AND PETITIONS**

Mr Wyers asked for clarification as to where the drainage from the houses from the new Meadow View development would go to. It was agreed to seek clarification from ESBC with regards to this item. The clerk added that the statutory authorities including the Environment Agency and SCC had commented on the planning application and now that the application had been determined, there would be no way of changing the conditions of permission. Cllr Sanderson advised that a recent meeting was held between SCC and the Environment Agency and the downstream ditches along Station Road were due to be cleared in the foreseeable future.

Mr Baker asked if the Parish Council would nominate a member to stand as School Governor following the passing of Cllr Haywood.

**104. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllr Simnett and Cllr S Anderson.

**105. DECLARATIONS OF INTEREST**

There were no declarations of interest.

**106. MINUTES OF THE MEETINGS HELD ON 10<sup>TH</sup> MARCH 2014**

The minutes of the previous meeting were signed as a true record subject to the following amendment:-  
Page 73, Item 95: "so that it again overflows into *Alderbrook Close* gardens".

**107. REPORT OF COUNTY COUNCILLOR**

County Councillor Fraser did not attend the meeting.

**108. REPORT OF BOROUGH COUNCILLOR**

Councillor Toon advised that she did not have anything to report.

**109. MATTERS ARISING FROM MINUTES OF THE MEETING HELD ON 10<sup>TH</sup> MARCH 2014**

There were no matters arising from the minutes of the previous meeting.

**110. CLERKS REPORT DATED 7<sup>TH</sup> APRIL 2014**

**1. PLANNING APPLICATIONS**

*Members commented on the following planning applications:-*

P/2014/00263 Erection of a part single storey part two storey rear extension, including the installation of doors and windows to west elevation and the formation of garden steps, 230 Station Road.

**Members had no objections to this application.**

P/2014/00353 Crown thinning of one walnut tree by 15% and cut back branches from the roof of the house (T1 of TPO 222) Alderbrook House, 2A Station Road.

**Members are concerned about the proposals as the tree is subject to a Tree Preservation Order and would like to ask that ESBC obtain some professional advice.**

P/2014/00369 Formation of an agricultural access and area of hard standing, Leabrook, Cornmill Lane

**Members had no objections to this application.**

P/2014/00393 Felling of a Walnut tree (Tree 212 of TPO number 1) Brereton, Hall Grounds.

**Members are concerned about the proposals as the tree is subject to a Tree Preservation Order and would like to ask that ESBC obtain some professional advice.**

P/2014/00379 Demolition of existing detached brick garage and car port to facilitate the erection of a sectional timber garage, 18 Church Road.

**Members had no objections to this application but found the plans to be of poor quality.**

P/2014/00277 Erection of a single storey rear extension, a two storey side extension and a first floor side extension, 92 Station Road.

**Members had no objections to this application.**

P/2013/01458 Erection of 11 dwellings and formation of an access, Apple Acres, 14 Knowles Hill

**Members welcome the reduction in the number of proposed dwellings but feel that the application is premature and not in keeping with the aspirations of the Neighbourhood Development plan.**

**2. PLANNING DECISIONS**

**Craythorne Road Development:** - Cllr Adams advised that he felt the response from ESBC was inadequate. Cllr Barnfield added that he felt there were insufficient retirement type dwellings coming forward in the village.

**Spread Eagle Lime trees:** - Members agreed to ask who from ESBC made the decision given that they no longer have a tree officer in post. It was agreed to add that the trees are replaced with similar specimens of a suitable size with the roots balls to be taken away and the Brook wall repaired appropriately.

**3. PARISH COUNCIL VACANCY (Clerks Report, Item 3)**

Members noted the details of this item from the clerks report.

**4. YOUTH REPRESENTATIVE**

Cllr Toon proposed, Cllr Sanderson seconded and it was unanimously agreed that Arthur Bailey be co opted to stand as Youth Representative.

**5. NEIGHBOURHOOD DEVELOPMENT PLAN** (Clerks Report, Item 4)

Cllr Wyatt added that he was very frustrated by proceedings at the meeting with the Borough Council asking the NHD plan group to produce something that they were unable to produce themselves, unable to offer a template for and unable to offer advice. Cllr Adams added that it was completely unacceptable that if we come up with 85 houses then we have to produce an objectively assessed need, but if we were to come up with 125 houses then we would not need to do so.

Discussion took place on the defined boundary within the NHD plan and that ESBC were now suggesting that the proposed Glenville Farm development would be classed as Burton not Rolleston. Cllr Barnfield suggested that the Parish Council consider going to the National Press in order for ESBC to take accountability for what they are doing.

Councillors expressed dissatisfaction with how the amendments to the now submitted Local plan had been made through the back door with no opportunity to respond to the changes. It was agreed to write to Andrew Griffiths, MP with regards to the proposed Glenville Farm development and the changes to the Strategic Green Gap. It was agreed that it should be added that the Strategic Green gap was being made to suit the development and that the planning framework is being stacked against people who have produced a Neighbourhood Development Plan.

Cllr B Toon advised that this had also been done to other villages within East Staffordshire. It was summarised that the Village supports proportional development and that the feelings within the village are very strong with 880 letters of support for the NHD plan. Members concluded that we have been given the opportunity to write the plan of which ESBC have been dismissive, the proposed strategic green gap has been moved to make way for the proposed Glenville Farm development as SCC need more money and this would set a dangerous precedence. Members agreed that we have embraced what we have been encouraged to embrace, and the current proceedings were undemocratic and unfair with no consultation on the proposed amendments to the Local plan. Cllr Adams added that we needed to be seen to be taking as much interest in this application as the college fields application, as it has a significant impact on the village.

When asked Cllr B Toon advised that no Borough Councillors had voted against the proposed amendments to the Local Plan and that the vote took place on all of the proposals within the Submission Local Plan and not on individual items.

**6. SCC HIGHWAYS MEETING** (Clerks Report, Item 10)

Members noted the details of this item from the clerks report and Cllr Adams asked for it to be added to the May agenda for further consideration.

**7. GOOD NEIGHBOUR SCHEME**

Members agreed to express an interest in this scheme.

**8. BROOK HOLLOWES** (Clerks Report, Item 11)

The clerk advised that she has written to ESBC who have acknowledged receipt and advised that they will provide a response in due course. It was agreed to reply to Mr Finch and advise that members take his comments on board and that the village as a whole will be consulted at the appropriate time.

**9. FLOODING**

Cllr Adams proposed, Cllr Wyatt seconded and it was unanimously agreed to accept the grant offer on the understanding that SCC would manage the proposed works and contractors.

**10. SECTION 150 (5) CHEQUE SIGNING REPEALED**

Members noted the details of this item. The clerk advised that this would open the door to electronic payments, so the Parish Council would need to consider putting into place new procedures for the making of and cross checking of payments.

**11. EAST STAFFORDSHIRE BOROUGH COUNCIL – CONSULTATIONS & LOCAL PLAN** (Clerks Report, Item 5)

**Local Plan:** Cllr Barnfield proposed, Cllr Adams seconded and it was moved that the Parish Council needs to inform the village of what is happening with a professionally produced, concise newsletter to be personally delivered door to door. Cllr Barnfield offered to help with the professional production of the newsletter and distribution. It was agreed that Cllr Adams and the clerk work together to produce the text.

Cllr Wyatt proposed a maximum sum of £500.00 for the printing of an A4 newsletter. It was agreed that the final draft should be ready for approval following the Annual Parish meeting on Monday 28<sup>th</sup> April.

**12. JINNY NATURE TRAIL** (Clerks Report, Item 12)

Members noted the proposed signage to be installed by Stretton Parish Council.

Discussion took place on the clash of dates with the Scout Carnival and the Mayors Civil Service. It was agreed that members should advise the clerk by close of day on Friday 18<sup>th</sup>, if they were able to attend the walk.

Mr Baker advised that the weed killer has now been applied and that the group have been awarded a lottery grant of £7,600. He added that they were one of the first groups to be awarded the grant and that they were now waiting for permission from Heritage lottery to be able to commence with the works. Permission was sought from the Parish Council for advertising banners to be placed on the frontage of the trail. Cllr Sanderson proposed, Cllr Adams seconded and it was moved to allow this request. Cllr Sanderson thanked Clive and Rosemary Baker for the work that they have undertaken on the project.

**Rowan Trees:** - Members noted the kind offer from Mr & Mrs Martin for the supply of two young rowan trees for the Jinny Trail. Mr Baker added that it was proposed to position them on the right before you reach the new path. Cllr Barnfield proposed, Cllr B Toon seconded and it was unanimously agreed to accept the offer.

**13. DEFIBRILLATOR** (Clerks Report, Item 6)

Cllr Sanderson proposed, Cllr Davies seconded and it was moved to investigate the Community First Responders scheme and to consider this as an alternative option to the defibrillator which would have a considerable financial cost.

**14. RECREATIONAL** (Clerks Report, Item 7)

It was agreed to contact the football club again and ask if it is their intentions to progress with a planning application for the sea container and to ask them to provide a copy of the plan with their proposals to re position the pitches.

**15. WW1 COMMEMORATION**

*Cllr B Toon proposed, Cllr Sanderson seconded and it was proposed to suspend standing orders at 9.30pm.*

Cllr Warren advised that she had attended the meeting hosted by Stretton Parish Council. She advised that it was attended by a historian; Malcolm Goode was looking to put together memorabilia and an exhibition, with a different scheme/event to commemorate every year of war with this taking place over the next four years. Members of the Parish Council concluded that as an organisation they did not feel that they have anything to contribute, but would like to be kept in communication and would be happy to pass details on to other villagers who may be interested in participating.

**Poppy Seeds:** Members unanimously agreed that the Parish Council should work with the Civic Trust in order to progress this item.

**16. JORDAN AGAR MEMORIAL BENCH**

Members noted the details of this item from the clerks report.

**17. MICK BRADBURY MEMORIAL TREE**

It was suggested that a Rowan Tree would be a suitable specimen.

**18. BURNSIDE PLANTERS**

Cllr Sanderson advise that the removal of the existing planters was to take place by 10<sup>th</sup> May with a view to the new ones being planted by the "Love Rolleston" weekend.

**19. DOG FOULING** (Clerks Report, Item 9)

It was agreed to send a follow up letter to ESBC.

**20. ROLLESTON SCOUT CARNIVAL 2014 – SUNDAY 11TH MAY**

Cllr Toon proposed, Cllr Wyatt seconded and it was moved to make a donation of £150.00.

**21. REQUEST FOR USE OF THE CROFT – MAYORS CIVIC SERVICE - SUNDAY 11TH MAY**

Cllr Wyatt proposed, Cllr Barnfield seconded and it was moved to allow permission for use of the Croft for the Mayors Civic Service.

**22. ROLLESTON ON DOVE PARISH COUNCIL – ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2014**

Members approved the statement of accounts for the 2013-2014 financial year and completed Section 2 of the Annual governance statement 2013/2014. It was noted that as in previous years, Mr David Philips would be asked to undertake the internal audit.

**23. COUNCILLORS REPORTS**

Cllr Toon advised that she had received a complaint about the hedge adjacent to the bus stop near the junction of Station Road/School lane.

Cllr Wyatt advised of the large craters on the Staffordshire side of Marston Lane.

Cllr Wyatt advised of the poor condition of the kerb adjacent to the co op.

Cllr Barnfield advised that he had received a complaint about the poor upkeep and maintenance of Tafflands.

Cllr Adams advised of a tree that was leaning precariously near the junction of Cross Lane/Rolleston Road.

Cllr Adams advised that he had been told of a “Private Property do not enter” sign on the Footpath from Brookside to Marston Lane.

Cllr Adams advised that the gate has now been installed on sub station.

Cllr Adams advised that the relocation of the goal posts on Elizabeth Avenue was still to be undertaken.

Cllr Sanderson advised that the Parish Council had been awarded the 2013 Civic Trust Award for the work that has been undertaken on the Spread Eagle Island. It was suggested that it should be mounted on a wooden plaque under the cyclamen.

Cllr Sanderson raised a complaint about the house for sale signs on street furniture. It was agreed to report this to ESBC.

Cllr Sanderson advised that Mrs Sanderson would be meeting the gentlemen who were undertaking the painting of the Anvil on the 19<sup>th</sup> April and that the clerk would re lock the island at the end of the day.

Cllr Sanderson advised that he had received a complaint about the churned up grass verges.

Cllr Sanderson gave notice of Civic Trust meeting, Wednesday 16<sup>th</sup>, 8pm, talk by Janet Spivold “History along the road”

Cllr Toon advised that the concrete Rolleston on Dove Parish boundary sign is coming loose by the blue brick bridge on Marston lane.

**24. ACCOUNTS FOR PAYMENT**

It was moved that the invoices below should be paid:-

Mrs. H Light (Salary)	2706	£763.51
HM Revenue & Customs (Tax & NI)	2707	£62.40
Mr. P Gould (Mowing Contract)	2708	£853.33
Mrs. H Light (Telephone & Internet)	2709	£42.04
Mr. J Deacon (Environmental Contract)	2710	£419.84
Mr. J Deacon (Play Areas Contract)	2711	£225.00
Rainbow Waste (Bin emptying)	2712	£255.48
Midshire Business Systems (Photocopying charges)	2713	£163.94

JRB Enterprises (Dog Waste Bags)	2714	£132.90
Navigus Planning Ltd (Letter to Planning Inspector)	2715	£60.00
Zurich (Insurance Excess)	2716	£100.00
Mr. J Deacon (Repair to Weir)	2717	£900.00
Barnett Tree Services (Removal of fallen Ash tree, Craythorne Car Park)	2718	£150.00

*Cllr Sanderson and Cllr Davies signed the corresponding cheques and invoices.*

**25. CORRESPONDENCE RECEIVED**

Members noted the details of this item from the clerks report and that in addition notification had been received on the Public Consultation on the Stretton Draft Neighbourhood Plan and Draft Screening Report for the Environmental Assessment of Plans and Programmes. The consultation period runs for 6 weeks from Monday 14th April to 5pm Friday 23rd May 2014.

**26. ITEMS FOR THE NEXT AGENDA**

School Governor, Web provision, Maintenance plan for trees/public open spaces, Tafflands mowing, SCC Highways, Community Responders.

**27. UNRESOLVED MATTERS FROM PREVIOUS MEETINGS**

Members noted the details of this item from the clerks report.

*The Chairman moved that due to the confidential nature of the business to be transacted that the Public and press should be excluded for the remainder of the meeting.*

**28. ROLLESTONIAN OF THE YEAR NOMINATIONS**

A vote took place and Sylvia Martin received an overwhelming number of votes as “Rollestonian of the Year 2013”

**29. NEIGHBOURHOOD PRIORITIES – STATION ROAD BUS SHELTER (Clerks Report, Item 24)**

It was agreed to defer this item and to consider it following the Annual Parish Meeting.

**30. ARRIVA MIDLANDS V ROLLESTON ON DOVE PARISH COUNCIL**

Members noted the details of this item from the clerks report.

**31. VILLAGE NOTICEBOARDS (Clerks Report, Item 23)**

It was agreed to defer this item and to consider it following the Annual Parish Meeting.

**CHAIRMAN**