



**NATIONAL ASSOCIATION OF LOCAL COUNCILS  
109 GREAT RUSSELL STREET, LONDON, WC1B 3LD**

**AND**

**SOCIETY OF LOCAL COUNCIL CLERKS  
8, THE CRESCENT, TAUNTON, TA1 4EA**

**JULY 2013**

**2013/14 NATIONAL SALARY AWARD FOR LOCAL COUNCIL CLERKS**

**REVISED SCALES**

1. The National Joint Council (NJC) for Local Government Services has reached agreement on the pay scales for 2013-14. Consequently the National Association of Local Councils and Society of Local Council Clerks jointly recommend that the salary scales of all full and part-time clerks be adjusted in accordance with the new spinal column points (SCP) – including revised figures (based on the change as agreed at NJC) for SCPs 50 and above. The rates of pay set out below should be applied from **1<sup>st</sup> APRIL 2013**,

<b>Scale</b>	<b>Points below Substantive range</b>	<b>Substantive Benchmark range</b>	<b>Points above substantive range</b>		
<b>LC1</b>					
	<b>(15-17)</b>	<b>(18-22)</b>	<b>(23-25)</b>		
15	£16,215	18	£17,333	23	£20,400
16	£16,604	19	£17,980	24	£21,067
17	£16,998	20	£18,638	25	£21,734
		21	£19,317		
		22	£19,817		
<b>LC2</b>					
	<b>(26-29)</b>	<b>(30-34)</b>	<b>(35-38)</b>		
26	£22,443	30	£25,727	35	£29,528
27	£23,188	31	£26,539	36	£30,311
28	£23,945	32	£27,323	37	£31,160
29	£24,892	33	£28,127	38	£32,072
		34	£28,922		
<b>LC3</b>					
	<b>(39-42)</b>	<b>(43-47)</b>	<b>(48-51)</b>		
39	£33,128	43	£36,676	48	£41,148
40	£33,998	44	£37,578	49	£42,032
41	£34,894	45	£38,422	50	£43,085
42	£35,784	46	£39,351	51	£44,158
		47	£40,254		

**LC4**

<b>(52-55)</b>		<b>(56-60)</b>		<b>(61-68)</b>	
52	£45,268	56	£49,963	61	£58,053
53	£46,390	57	£51,208	62	£59,752
54	£47,415	58	£52,918	63	£61,475
55	£48,743	59	£54,619	64	£63,162
		60	£56,330	65	£64,763
				66	£66,398
				67	£68,071
				68	£69,794

**PART-TIME CLERKS - HOURLY RATES**

2. Salary scales and hourly pay rates for **ALL** part-time clerks are calculated by **pro-rata** reference to the standard NJC working week for all local government staff of 37 hours. To calculate the hourly pay rate for part-time clerks paid between LC1 and LC4, divide the full-time annual salary by 52 weeks and then by 37 hours rounded to the 3rd decimal place. **For part-time clerks in LC1 and part LC2, for example, the hourly rates, payable from 1st April 2013 are:**

**Scale LC1 and part LC2**

SCP (Spinal Column Point) 15	£8.428p
SCP 16	£8.630p
SCP 17	£8.835p
SCP 18	£9.009p
SCP 19	£9.345p
SCP 20	£9.687p
SCP 21	£10.040p
SCP 22	£10.300p
SCP 23	£10.603p
SCP 24	£10.949p
SCP 25	£11.296p
SCP 26	£11.665p
SCP 27	£12.052p

**SALARY RATES (BELOW LC Scale) (only applicable to staff other than the Clerk)**

- 3.

SCP	£	Hourly £p	SCP	£	Hourly £p
4	12,266	£6.375	9	13,725	£7.134
5	12,435	£6.463	10	14,013	£7.283
6	12,614	£6.556	11	14,880	£7.734
7	12,915	£6.713	12	15,189	£7.895
8	13,321	£6.924	13	15,598	£8.107
			14	15,882	£8.255

**On October 1<sup>st</sup> 2013, all employees paid at the rate of SCP4 are automatically raised to SCP5.**